



EDLESBOROUGH PARISH COUNCIL

Minutes of the ordinary meeting of Edlesborough Parish Council held on 15th June 2023 in Edlesborough Pavilion.

Open Forum

A parishioner attended the meeting to thank the Council for taking on board his suggestions about recycling on Edlesborough Green. He hopes the relocation of the blue recycling bin on Edlesborough Green will help prevent the waste in it from becoming contaminated.

He explained his passion for recycling and gave examples of how improvements can be made.

Council thanked him for attending and his interest and encouraged him to write an article for the Focus Magazine highlighting the importance of recycling to the parishioners.

Action: The Parishioner will write an article about the importance of recycling for the Focus Magazine. Clerk to share electronic versions of the posters with the parishioner. Clerk to ask BC for information on what caused the contamination when they invoice the Council for "mixed" waste when emptying the recycling bin. Clerk to publicise the new bin location and how it should be used in the Focus Magazine, the council website and Facebook page.

The parishioner left at the end of the Open Forum.

CLLr Booth formally opened the meeting at 19.43.

Present

CLLr Booth (Chair), CLLr Owen, CLLr Williams, CLLr Nevard, CLLr Cabbage, CLLr Wilkinson, CLLr Hurst, CLLr Harpley, CLLr Owen, CLLr Wells, Penny Pataky (the Clerk) and one parishioner.

Apologies

Buckinghamshire Councillor Chris Poll, PCSO Megan Dean and PCSO Tina Hobson.

Declaration of Interests

CLLr Wells and CLLr Wilkinson both declared an interest in the Allotments.

Council agreed the dispensation that they could participate in the discussion but not any voting on decisions.

Minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 18th May 2023

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 18th May 2023 with no amendments.

Matters Arising from the Minutes (not covered in the agenda)

Luton Airport Expansion.

Buckinghamshire Council Report

Including Community Board for Ivinghoe and Wing Ward.

Unfortunately, BC CLLr Chris Poll was not able to attend the meeting. Council awaits the monthly report from the BC Councillors, a copy of which will be displayed on the EPC website alongside these minutes.

Planning - Led by CLLr Wilkinson.

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
23/01693/APP 2 nd June 2023	12 Nelson Road Dagnall	Replacement of an existing timber shed with a brick built outbuilding	No objections

23/01512/APP 8 th June 2023	8 Dunstable Road Dagnall	Retrospective application for the installation of an air source heat pump	No objections.
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The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
23/00885/VRC 23 rd March 2023	Collyers Main Road North Dagnall	Variation to a previous consent to demolish some existing outbuildings and erect a new detached dwelling	No objections	Permitted
23/01180/ATN 14 th April 2023	Well Farm Ringshall Road Dagnall	Extension of existing telecom mast increasing its height from 14m to 23m and adding additional equipment to the mast	No objections	Permitted

21/00780/APP Land to rear of Good Intent - Build out on High Street, Edlesborough

BC Cllr Poll has informed Cllr Wilkinson that the Proposed Traffic calming on High Street, Edlesborough is on the list for the next Council meeting. To date he only information EPC has is the following:

Installation of "build-out" feature withing the carriageway to effectively narrow the road to one lane of traffic with northbound traffic giving way. This scheme is to be constructed and paid for by the developer to land north of Good Intent.

BC Cllr Poll has been informed by Joe Bates a BC Highways Co-ordinator that this will still go to public consultation and that there will be two opportunities for BC Cllr Poll and others to raise concerns.

Luton Rising – Response to Growth Plan

The Planning Inspectorate are currently inviting interested parties to register to take part in the Development Consent Order Examination that they will be conducting to consider the Luton Rising, Growth Plan proposal.

Prior to the meeting Cllr Wilkinson had circulated proposed comments to the full council. Cllr Wilkinson explained his recommended comments and how the planned growth would impact on Dagnall and the surrounding areas.

Cllr Owen informed the Council that Luton Rising had failed to properly inform Dagnall residents of their consultations last year. Thereby not meeting their statutory obligations.

Cllr Wilkinson informed the Council that Luton Rising publish the complaints they receive every quarter, and that there are very few complaints from residents of Dagnall.

He explained that if the expansion goes ahead, it will have a significant impact on Luton and Wigmore Park. He also pointed out that there is not a good direct link from the Parish to the airport. The transport links are mostly focused on linking with the south.

Cllr Owen asked if there could be any enforcement on when the planes are allowed to deploy their landing gear, as this has a significant impact on the noise they make. Cllr Wilkinson responded that there was no law on this.

Council agreed that the proposed comments would be submitted by the Clerk when she registers the Councils interest in taking part in the Development Consent Order Examination.

Action: Clerk to register the Councils interest in taking part in the Development Consent Order Examination and to submit the agreed comments. Clerk to put a copy of the comments on the EPC website alongside these minutes.

Clerk to circulate a copy of the Luton Airport Community Noise Report for Dagnall and place a copy on the EPC website.

Land at The Swan Public House, Northall

Following a request from a developer to present their ideas to the Council for the land at The Swan PH, Northall Council responded explaining that the land is outside the Neighbourhood Plan Area and therefore it

cannot be considered for development. The developer responded acknowledging this but continues to press for a meeting. The Council agreed that the Clerk would respond that as the land is outside the settlement boundary there is nothing to discuss at this time.

Action: Clerk to respond to the developer accordingly.

Villages

IVINGHOE FRIEGHT ZONE

Following the meeting on April 2023 with the owners of Marsworth Airfield Graham Hilary has circulated maps showing the preferred routings that were agreed.

The owner has had some discussions with the tenants, he will now follow up with these agreed preferred routings.

Graham states *"We must be clear the owner cannot place demands on the tenants, they do know he is not able to direct them to follow routes once they have left the airfield and are on the public highway. In the same way the council are not able to retrospectively apply conditions to the planning approvals. With this in mind it is probably better to approach the truck operator rather than the owner for any issues with the HGV moves. I do think these companies will appreciate the feedback and will take appropriate steps to help protect the communities. Please feel free to share this information emphasising that these routings are voluntary and introduced with the support of the airfield management and the local parish councils."*

Copies of the maps are available to view on the EPC website alongside these minutes.

EDLESBOROUGH

- Complaints about overgrown hedges – particularly sections of The Pastures Hedge. This is scheduled to be cut on 28th June, residents have been informed.
- Clerk to write again to the resident on Pebblemoor that has removed the hedge adjacent to their property asking for an update on the promised reinstatement.

DAGNALL

- A resident has contacted BC about the siting of the MVAS pole in Studham Lane. This location was approved by the BC LAT and Truvelo. The LAT was unable to recommend any other locations on this road. The pole is close to the hedge; therefore, consideration will need to be given to hedge growth when this pole is used for the MVAS device.
- TVP are aware of a dumped car near the school, a suspected rough sleeper, and a discarded trailer on the verge near the Church.

NORTHALL

- The Clerk has ordered a new litter bin to replace the broken one on South End Lane, near NVH.
- Clerk to ask contractor when the siding out of the pavements will take place.

Projects

PAVILION UPDATE – LED BY CLLR CUBBAGE

Snagging List

Prior to the meeting Cllr Cubbage had circulated a document to the full Council outlining the results of the investigation work that has taken place on the Balcony. He explained that Richard Diggle is now collating all the information into a formal report. Cllr Cubbage and Ken Holloway will then review the report prior to it being sent to the quantity surveyor to confirm the correct course of action.

The Council awaits a revised quotation from Simon Brook for the identified work.

Cllr Booth pointed out that given the anticipated costs Council needs three quotations for the work. Cllr Cubbage stated that he believes it will be difficult to obtain additional quotes.

Cllr Cubbage informed the Council that Ken Holloway will attend the July meeting to discuss the matter.

Action: Give additional time to this on the July meeting agenda.

SOUTH END LANE, NORTHALL TRAFFIC CALMING – LED BY CLLR HARPLEY

The Clerk is awaiting a response from BC. It appears the original contact, Leigh Brown, is no longer available.

Action: Clerk to chase BC for a response.

REWILDING

Prior to the meeting Cllr Owen had circulated a report about her meeting with Kate Sheart from BBOWT (Berks, Bucks, and Oxen Wildlife Trust).

The report detailed areas that are already successful such as the grass bank in Dagnall and the wildflower bank in the Churchyard.

In the report Cllr Owen outlined the ideas and suggestions for rewilding areas in the Parish, these included:

- Introducing a 1m no mow strip along the edge of Edlesborough Green.
- Turning the corner of Edlesborough Green, opposite Good Intent into a wildflower area.
- Put planters with minimal maintenance plants such as lavender, that are good pollinators, around the edge of Edlesborough Pavilion.
- Work with Edlesborough Pavilion to organise a public meeting with BBOWT to present ideas to engage parishioners in the project.
- Explore attaching bat and bird boxes to the trees on Edlesborough Green.

Council agreed that Cllr Owen had many promising ideas.

Actions: Cllr Owen to work towards engaging volunteers. Cllr Owen to contact Wing PC and the Ivinghoe and Wing Community Board for advice and ideas.

EDaN & Traffic Management Team Updates

TRAFFIC CALMING

Cllr Williams is working on a leaflet to re-launch Speedwatch. He needs six volunteers to organise a training session.

MVAS STATUS

The Clerk will download data from the devices prior to the next meeting.

Cllr Cabbage proposed that a Working Party should be formed to analyse the data, set a schedule for the use of the devices, and to share the information with parishioners.

Cllr Wilkinson commented that he was surprised that the two speed surveys conducted in South End Lane, Northall had produced quite different results. One was conducted by BC for EPC and the other by the owner of the Poultry Farm. Cllr Harpley stated this was because they had been conducted at separate locations in the lane.

Bin Stickers

The Clerk has sourced 100 x 30mph stickers from eBay at a cost of £99.

Action: The Clerk will contact BC and TVP to see if they can supply the stickers.

FRIENDS OF THE CHURCH ON THE HILL

Cllr Williams reported that EdleFest 2023 had been successful. The number of people in attendance was down. There is some discussion about varying the content and the possible need to increase the ticket prices for next years event.

EDAN BEAUTIFICATION TEAM

The team are looking for volunteers to help water the planters.

Action: Clerk to put a plea on Facebook.

Parish Amenities

BUCKINGHAMSHIRE COUNCIL DEVOLVED SERVICES.

The Council's contractor has reported that his team have found the ground clearance work extremely challenging on some of the devolved rights of way due to the overgrown hedgerows. If the hedges are not

cut back, the contractors will not be able to get the machinery through for the next cut. The Clerk has reported the affected rights of way to the Rights of Way team at BC.

The contractor is liaising with the landowner over access to the RoW EDL 24/1 and EDL 24/2. These rights of way are also very overgrown. If access cannot be granted the Clerk will report this RoW to BC Devolved Services and the Rights of Way Team.

Under devolved services EPC is required to conduct surface mowing, to the legal minimum width of 1.5m. Landowners are required to cut hedges, clear side growth and clear fallen trees.

WATERSIDE HEDGEROW

The Council accepted the quote for the Council contractor to conduct the necessary works on the hedge on Waterside.

AED'S

The Clerk was notified that the AED at the Baptist Church may have been used. Upon inspection the pads were unused, and the device was ready for use. The Clerk updated The Circuit accordingly.

COMMUNITY FIRST RESPONDER'S

Following on from the informative presentation given by the CFRs at the Annual Parish Meeting Cllr Owen proposed that Council donate £1500 to the CFR's. Cllr Cabbage seconded the motion. All agreed.

Action: Clerk to raise payment.

EMH

All regular hirers have been informed of the increase in hire fees. To date there has been no feedback from the hirers. The increase in the ad hoc fees will be applied from 1st July. The Clerk will update the website accordingly.

THE GREEN AND PLAY AREA

Swing Repairs

Ongoing.

Annual Inspections

Ongoing.

Carnival

Plans continue for this event.

MKPA Play Event

This will be publicised in the July edition of Focus on the EPC website and Facebook page. The Clerk has arranged with ECSC and Susan Hill for the hatch to be open for the duration of the event.

The Clerk and Cllr Booth will be in attendance.

Actions: Publicise on Facebook nearer the time. Send a copy of the poster to the schools with the request that it is shared to the families of all children.

SPORTS CLUBS

Nothing to report.

EDLESBOROUGH PAVILION

Craft Fair

The craft fair was a success.

Balcony Glass

The Clerk has the warranty information from the original supplier.

The Supplier has advised the clerk that the order was placed through MKM Building Supplies (Berwick) Ltd. They believe the glass was installed by Vission Balconies. Once they have confirmed the dimensions and quoted to supply the glass this info can be shared with ECSC for them to seek further quotes for supply and installation.

New Noticeboards

Prior to the meeting the Clerk had circulated a document proposing the purchase of two waterproof, lockable noticeboards to be attached to the end of the Pavilion facing the tennis courts. One will be for EPC information and the other for ECSC information. The Clerk confirmed that the doors are glazed with plexishock glazing which is a transparent organic UV blocking material with good shock resistance. Council agreed to purchase the two noticeboards and for the Clerk to arrange installation.

Action: Clerk to inform ECSC of decision. Clerk to purchase and arrange for the installation of the two noticeboards.

ALLOTMENTS

All tenants have been informed of the upcoming inspections.

Revisions to allotment agreements

Council agreed the following revisions to the allotment agreements.

The addition of the following clause:

- *“Edlesborough Parish Council will review the allotment rent annually in May. Tenants will be informed of rent increases in the September of the preceding year. For example, for rent to be increased in October 2024 notice will be issued in September 2023.”*

The removal of the words *“without the consent of the full Council”* from the following clause:

- *“No livestock or poultry of any kind shall be kept upon the Allotment ~~without the consent of the full Council.~~”*

The addition of using email as a method of communication with tenants:

- *“Any notice required by this Agreement to be given to the Council shall be **emailed**, delivered to or sent by post to the Clerk of the Council, and any notice to be given to the Tenant shall be treated as sufficiently served if **emailed**, left at or delivered by recorded delivery post to the **email address or home address** at the foot of this Agreement.”*

Actions: Clerk to issue all tenants with a new agreement, highlighting the changes. Should any tenant refuse to sign the new agreement the Council can terminate the agreement in line with the statutory notice as set out in the legal bulletin and the Council's agreement.

Council await advice from BMKALC as to whether tenants paying their rent in October 2023 will be accepted as deemed consent of the new agreement.

Rent Review

Prior to the meeting Cllr Nevard and Cllr Wilkinson had advised the Council of the charging history, charges and costs analysis and suggestions for rent increases.

After careful consideration to the allotment rents and costs Council agreed to increase the allotment rent by 10% from October 2024. Thereby the rent for a 10-pole plot will increase from £21 to £23 in October 2021.

Dagnall

The leaking joint in one of the taps has been repaired.

The Clerk received a complaint about a bonfire on the site on 11.06.23. The tenant with the bonfire wrote to the Clerk on 12.06.23 explaining what was being burnt and the precautions that had been taken.

All tenants at the site were sent a reminder about not causing a nuisance and taking the correct precautions when lighting a bonfire.

Cow Lane

Nothing to report.

Northall

Nothing to report.

The Green

Nothing to report.

CEMETERY

Two interments of ashes are scheduled:

- 16th June at 2.30pm

- 14th July at 2.30pm

CHURCHYARD

Nothing to report.

BRIDLEPATH

Nothing to report.

WAR MEMORIAL

Nothing to report.

BUS SHELTERS

Nothing to report.

CAR PARKS, LITTER, RECYCLING AND DOG BINS

See note in Open Forum.

STREETLIGHTS

Nothing to report.

BUCKINGHAMSHIRE HIGHWAYS ISSUES

- The LAT has raised a new order for the children's play area sign near the Green allotments to be repaired.
- The broken stile at bottom of Cow Lane is still broken. The Clerk has informed the tenants of the field that it is broken and that it is the landowner's responsibility to repair/maintain it.
- Following the storm on 12.06.23 the Council has been copied into an email to BC Cllr Poll, from a resident of Slicketts Lane raising further concerns about the effect the proposed new homes will have on the drains. BC Cllr Poll has referred this to BH.
- Other areas that flooded during the storm included the top of Summerleys near the shops and outside Edlesborough Memorial Hall.

Website

The Clerk will update the Memorial ad-hoc hire fees at the end of June in readiness for the 1st July.

Facebook

Discussions have focused on:

- Positioning of 7.5T signs.
- Inconsiderate parking.
- Dog fouling.
- A "stolen" plant pot.
- EV chargers.
- Power and internet signal loss after the storm.
- Box blight on hedges.

Website Accessibility and GDPR

Nothing to report.

REVIEW OF CHARGES FOR PERSONAL TRAINERS/AD HOC HIRINGS OF THE GREEN

Council agreed to apply a 10% increase to the charge for Personal Trainers/ad hoc hirings of The Green in line with the increase applied to the Sports Clubs. Thereby increasing the fee from £5 a session to £5.50 a session from 1st September 2023.

CPRE Membership Increase

The Clerk informed the Council that the CPRE want to increase their annual membership from £36 to £60. Council felt this was a huge increase but agreed to the increase.

Action: Clerk to inform CPRE of the Councils acceptance of the increase.

ACCOUNTS FOR THE MONTH ENDED 31ST MAY 2023

The accounts for month ended 31st May 2023 had been circulated to the Council prior to the meeting. Council approved the accounts.

AUTHORISATION OF PAYMENTS

Council approved the June 2023 payments with the addition of the £1500 donation to the CFR's.

APPROVAL OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2022/23

Annual Return 2022/23

The accounts for 2022/23 having been returned and signed off by the Internal Auditor Council were circulated with the Internal Auditor's Report to the full Council prior to the meeting.

Council agreed the Annual Return 2022/23 and the AGAR Part 3 was signed by Cllr Booth and the RFO.

Action: Clerk to submit the required documents to PKF Littlejohn LLP for audit.

CORRESPONDENCE

- May - News for Town and Parish Councils from Buckinghamshire Council.
- Community Noise Report – Dagnall (circulated to Councillors Owen, Wilkinson, and Wells).
- Flooding in Slicketts Lane and Dove House Close.
- Luton Rising - Grow our airport, give your views.
- Latest news on Community Safety in Buckinghamshire.
- Marsworth Airfield Routings.
- Recycling Bin "Trial" - Observations and a suggestion!
- Ed Whethan – Request to discuss the development of Land at The Swan, Northall.

Items for the agenda for EPC meeting to be held on 20th July 2023 in Edlesborough Pavilion

- Pavilion Snagging List
- Edlesborough Green Children's Play Area – led by Cllr Mrs Booth

Items for future meetings when more information is available:

- Parish Path Maps
- EMH Status and refurbishment - led by Cllr Wilkinson
- Re-wilding – Led by Cllrs Owen and Wells

The meeting closed at 22.13.

Key to abbreviations:

BBLP - Balfour Beatty Living Places

BC – Buckinghamshire Council

BH - Buckinghamshire Highways formerly known as TfB – Transport for Bucks

CFR's – Community First Responders

Cllr – Councillor

EBPC – Eaton Bray Parish Council

ECC – Edlesborough Cricket Club

ECSC – Edlesborough Community Sports Club CIO

EDaN Beautification Team – Edlesborough, Dagnall & Northall Beautification Team

EPC – Edlesborough Parish Council

ETC – Edlesborough Tennis Club

FOTCOTH – Friends of the Church on the Hill

LAT – Local Area Technician

The CCT – The Churches Conservation Trust

The PCC – The Parochial Church

TVP – Thames Valley Police

WI – Women's Institute