



EDLESBOROUGH PARISH COUNCIL

Minutes of the ordinary meeting of Edlesborough Parish Council
held on 19th October 2023 in Northall Village Hall.

Open Forum

Parishioners and local business owners were in attendance to voice their objection to the planning application 23/02966/APP for change of use of vehicle service centre to retail convenience store. Cllr Wilkinson explained that EPC will be objecting to the application, and he outlined the reasons why. Those in attendance expressed concern that if the application is permitted it would result in the loss of Edlesborough Stores, the Post Office, the convenience store in Eaton Bray and have a severe detrimental effect on the other business on High Street, Edlesborough.

Cllr Wilkinson explained how the application goes against policies EP5 and 10 of the Edlesborough Neighbourhood Plan.

Parishioners were advised on how to make their objections/comments on the application to Buckinghamshire Council as the Planning Authority.

BC Cllr Poll advised those in attendance to express their genuine concerns to the BC Planning Authority. He encouraged them to raise their concerns about the detrimental effect of the proposed opening times, when deliveries would take place, noise from the store and associated plant machinery, the road safety at the location (and the applicants Transport Plan).

Parishioners were given a document detailing the discussed Neighbourhood Plan policies and information about how to make their comments known to the planning authority.

Actions: Copies of the handout, EPC's objection to application 23/02966/APP and the associated application 23/02884/APP will be placed on the EPC website alongside the minutes of the meeting. The flyer will also be shared on the EPC Facebook page and local Facebook page.

Thames Valley Police Report

PCSO Tina Hobson was in attendance and reported the following crime figures (up to 19th October 2023).

<i>Edlesborough</i>	<i>Dagnall</i>	<i>Northall</i>
<ul style="list-style-type: none">• ASB – Criminal Damage• ASB – Community• ASB – One other• ASB – Environmental• Burglary – one• One stolen car• Criminal Damage• Two suspicious vehicles• One dangerous dog	<ul style="list-style-type: none">• Two reports of suspicious persons• One report of a public order offence	<ul style="list-style-type: none">• Drug Offences• Theft• Persons on motor bikes with no helmets

PCSO Hobson explained that due to confidentiality and ongoing investigations she was unable to give any more information on any of the incidents/reports.

PCSO Hobson advised that reports can be made via 101 or using the following email addresses GreatbrickhillwingivinghoeNHPT@thamesvalley.police.uk or tina.hobson@thamesvalley.police.uk

She advised local business owners that if shoplifters are on or have just left the premises, they should ring 999.

Cllr Booth thanked everyone for attending and closed the Open Forum.

Cllr Booth formally opened the meeting at 8.36pm.

Present.

Cllr Booth, Cllr Owen, Cllr Cubbage, Cllr Hurst, Cllr Williams, Cllr Wilkinson, Cllr Wells, Cllr Ferguson, Buckinghamshire Councillor Chris Poll, Buckinghamshire Cllr Peter Brazier, Penny Pataky (the Clerk), PCSO Tina Hobson, and 24 parishioners. (All except one of the parishioners left after the report from PCSO Tina Hobson).

Apologies

Cllr Harpley

Declaration of Interests

Cllr Hurst declared an interest in the Handyman's request for a pay increase.

Minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 21st September 2023

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 21st September 2023 with no amendments.

Matters Arising from the Minutes (not covered in the agenda)

Nothing was raised.

Buckinghamshire Council Report

Including Community Board for Ivinghoe and Wing Ward.

IVINGHOE AND WING COMMUNITY BOARD ROADSHOW

This took place in Edlesborough Pavilion on 5th October, 1pm – 3pm.

Sophia Comer the Community Board Manager for Winslow and Villages attended as Katrina Holyoake was unwell.

BC Cllr Brazier attended with BC Cllr Ashly Bond (Chair to the Ivinghoe and Wing Community Board) along with Aldo Simone from Trading Standards and Corrinna Martin from Family Services.

Councillors Hurst, Ferguson and Williams and the Clerk represented EPC.

Two parishioners came to speak to the Board about applying for funding, both reported that Sophia Comer was very helpful.

Both Aldo Simone and Corrinna Martin praised the building and said that they would go back to their teams and look to running "events," meetings, talks etc. from the facility. They were very aware of parishioners not finding it easy to access services in Aylesbury/Buckingham.

The next Wing and Ivinghoe Community Board Meeting is scheduled to take place on Tuesday 21st November 2024 – Location to be confirmed.

Planning

Led by Cllr Wilkinson.

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
23/02866/APP	18 Moor End Close	Change of use of attached garage to dog grooming salon	No objections

22 nd Sept 2023	Edlesborough		
23/02884/APP 29 th Sept 2023	NMJ Motorhouse Tring Road Edlesborough	Erection of commercial building to accommodate car service & MOT centre	OPPOSE Does not comply with Neighbourhood Plan policies EP1, EP5 and EP10
23/02966/APP 10 th Oct 2023	2 Pebblemoor Edlesborough	Change of use of change of use of vehicle service centre to retail convenience store	OPPOSE Does not comply with Neighbourhood Plan policies EP5 and EP10

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
23/02402/APP 11 th August 2023	Brae House 3 Beacon View Northall	Two storey side extension, single storey rear extension, single storey front extension and new open porch	No objections	Permitted
23/02371/ALB 9 th August 2023	St Mary The Virgin Church End Edlesborough	Listed building application relating to the replacement of a window	SUPPPORT	Permitted

PROPOSED BUILD OUT ON HIGH STREET, EDLESBOROUGH

The Clerk has received the following response to her personal objection to the latest proposal for the junction of Good Intent/High Street. To date no reply has been received in response to the Council's submitted comments related to the Transport Statement Addendum associated with planning application 23/02130/APP.

"Dear Miss Pataky,

Thank you for your email.

These proposals are currently out to consultation via the planning approval process and as such there will be no further requirement for an additional consultation once the planning permission has been determined.

I would suggest these concerns are raised via the planning department given that planning approval has not been consented for this development.

Kind regards,

Joe Bates MCIHT EngTech

Transport Co-ordinator

Highways Development Management

Directorate for Planning Growth & Sustainability

Buckinghamshire Council"

Villages

EPC SURGERY

The most recent EPC Surgery was held on 23rd September, no parishioners attended.

REMEMBRANCE DAY SERVICE

This will take place at the Edlesborough War Memorial. Mrs Cubbage is organising volunteers for the road closure points.

The road closure signage order has been confirmed by BC.

The advance road closure signs have been erected and the Clerk has shared information on Facebook about the road closures.

Action: Clerk to re share information about the road closure on Facebook in the week leading up to the Service.

EDLESBOROUGH

- A letter will be sent to the property owner advising them that the Council has a quote to remove the fence and reinstate the hedge. The owner will be asked to respond with their intentions within 14 days or the Council may instruct their contractor to reinstate the hedge and seek to recover the costs from the property owner.
- Edlesborough Stores was subject to a robbery on Friday 13th October. TVP have arrested and charged the offenders.
- Youths riding motorbikes around the village and across Edlesborough Green were reported to TVP on Saturday 14th October.
- The broken railing on the bridge between the Rights of Way tracks EDL/3/1 and EDL/3/2 has been reported to the Rights of Way Team. (report reference number is: 231014482).
- The stile at the bottom of Cow Lane has now disappeared completely.

DAGNALL

- Nothing to report.

NORTHALL

- A parishioner reported to the Clerk that there was a very serious traffic accident on the B440 in Northall on 29 September 2023. It occurred about 7.30am just outside the Old Bakery house. The police and ambulance were called, and the road was closed for over two hours, fortunately no one was seriously hurt. The parishioner believes that speed had played a major part in this accident and asked questions about the MVAS devices.

The Council discussed a response to the parishioner's questions about the MVAS devices.

Action: A response will be sent to the parishioner about the MVAS devices.

Projects

EDLESBOROUGH GREEN CHILDREN'S PLAY AREA – LED BY CLLR BOOTH

The official opening ceremony was well attended, lots of positive feedback has been received about the new play equipment.

EDLESBOROUGH PAVILION UPDATE

Cllr Cubbage informed the Council that to date there has been no progress with the snagging list issues. Cllr Booth has joined the working party. The working party and Clerk met and reviewed the current situation, a further meeting will be convened with Ken Holloway and Richard Diggle to work towards resolving the issues.

Traffic Calming

SPEEDWATCH – LED BY CLLR WILLIAMS

Cllr Williams reported that he is experiencing difficulties getting a response from TVP PC Lee Turner, the Speedwatch officer who must approve all stages of Speedwatch in the parish.

Actions: Cllr Williams to contact TVP PC Lee Turner. Cllr Williams to liaise with other councillors agreeing locations for Speedwatch to be carried out. Then to obtain approval for these locations from TVP. Cllr Williams to coordinate the training of Speedwatch volunteers.

Cllr Williams and the Clerk to draft an article for the Focus Magazine, Council website and Facebook informing parishioners about MVAS and what EPC has done/can do to combat speeding.

Cllr Williams to contact Stephen Lott for advice on analysing and using the MVAS data.

MVAS Devices – Council to agree how regularly the devices will be moved. Clerk to arrange for devices to be relocated.

WHEELIE BIN STICKERS

These are still waiting to be distributed to the following roads.

<p>Edlesborough:</p> <ul style="list-style-type: none"> • Brook Street (14) • Brownlow Avenue (22) • Church End (23) • High Street (42) • Moor End (21) • Pebblemoor (52) • The Green (32) <p>Total – 370</p>	<p>Dagnall:</p> <ul style="list-style-type: none"> • Dunstable Road (50) • Main Road North (29) • Main Road South (24) • Studham Lane (20) <p>Total – 246</p>	<p>Northall:</p> <ul style="list-style-type: none"> • Eaton Bray Road (20) • Leighton Road (102) <p>Total – 244</p> <p>Plus “Twenty is Plenty” for South End Lane</p> <p>Total - 64</p>
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Action: Clerk to draft an accompanying letter and arrange for distribution.

EDaN Updates

Led by Cllr Williams

FRIENDS OF THE CHURCH ON THE HILL

- BUCKSALC have confirmed that EPC “*may not, by law, contribute to the fabric of the Church assets, so no bells, no pews, no windows!*”

Action: Council to challenge this response as the Church is an asset of The CCT and not the Church.

- The Clerk has asked the contractor to requote for the replacement of the Churchyard Steps as a significant amount of time has passed since the original quote was received.
- Planning permission has been granted for the reinstatement of the damaged window.

EDAN BEAUTIFICATION TEAM

- The Clerk is awaiting a quote from MW Agri for the supply, installation, and removal of two Xmas trees.
- Cllr Cabbage informed the Council that the Beautification Team now only has three regular volunteers. Over the years all the team have worked so hard to look after the village planters, plant bulbs, litter pick and much more. New volunteers need to be recruited.
- The Clerk has asked the Council contractor to repair the planter outside EMH.

Action: Clerk to provide litter picking team with bin bags. Clerk to put a request for volunteers in the next Focus report.

Finance

ACCOUNTS FOR THE MONTHS ENDED 30TH SEPTEMBER 2023

Council approved the accounts for month ended 30th September 2023.

The Clerk has transferred £75K from the current account to the savings account as EPC is now receiving interest on this account.

AUTHORISATION OF PAYMENTS

Council approved the October 2023 payments.

COUNCIL INSURANCE

Council ratified its decision to accept the Insurance quote from Zurich for 2024/25.

ECSC now have their own buildings and contents insurance.

Action: Cllr Williams to provide the Clerk with a copy of ECSC CIO's insurance policy as per the terms of the lease.

Clerk to invoice ECSC CIO for the annual rent in November.

CLLR TRAINING

Cllr Ferguson is booked on the following course -

BMKALC: Budgeting & Financial Management.

BUDGET 2024/25

The Clerk and Cllr Ferguson will commence work on the draft budget for 2024/25.

Council considered a request from Darren Pearce, Handyman for a wage increase. Council agreed that it would review this request when working on the Budget for 2024/25 and any increase would be parallel to the rates charged by the Council main contractor. Cllr Hurst left the meeting for the duration of the discussion on this request.

Action: Clerk to respond accordingly to Mr Pearce.

Clerk to send out a doodle poll of dates for the Budget Working Party to meeting.

EMPLOYMENT WORKING PARTY

Council agreed to the Employment Working Party's recommendation to increase the Clerks hours to 31 hours per week, with effect from 1st April 2023.

Action: The back dated pay will be added to the November payment run.

Parish Amenities

BUCKINGHAMSHIRE COUNCIL DEVOLVED SERVICES.

The Clerk has provided BC Devolved Services with an updated on all the grass cutting areas in the parish following the following request for *"any anomalies that you have with grass cutting areas, i.e. recently adopted sections of grass that don't show on your current grass cutting maps, areas that now fall in a speed change area or any areas that you have noticed are incorrectly marked on the maps."*

This information will then allow them to cross check with their records and ensure that all maps are totally accurate ahead of drawing up the agreements.

Zoe Ford, Highways Devolution Officer is looking into why the double yellow lines on High Street, Edlesborough by the Bellway Development have not been implemented.

PARISH PATH MAPS

Cllr Hurst has obtained a definitive map from Buckinghamshire Council Rights of Way team and has begun making enquiries about printing this.

Action: Clerk & Cllr Hurst to look at map and ensure it provides the correct type of information.

AED'S & CFR'S

The energy payments for the Red Lion in Dagnall, Baptist Church, and Munns Farm Shop have been raised. The Clerk will be contacting the Swan Northall to ask for bank details for their energy payment. In previous years the Swan have declined the payment.

Cllr Williams asked if the Council should be doing more to promote peoples understanding of CPR and AEDs and whether more trainings can be arranged.

Action: Cllr Williams to speak with ECSC CIO trustee Paul Hancock about this.

EMH

The Shakespeare Company are now using the hall regularly for rehearsals.

The annual PAT test has been completed.

THE GREEN AND PLAY AREA

Swing Repairs & Older Play Area

The Clerk is still awaiting parts for the swings (new shackles for the tops of the chains). The Council contractor will install them upon receipt.

The paint arrived damaged; the Clerk is awaiting Wicksteed's proposal to rectify this issue. The Council handyman will continue addressing the rust patches and will then refresh the paintwork on much of the equipment once the paint issue is rectified.

Annual Inspections

These will take place at the end of October.

SPORTS CLUBS

The Clerk received a complaint about foul language on the football pitches on the weekend of 14/15th October. The person requested that their message be forwarded onto the football club. EB Lions FC are looking into the matter and will speak to the teams involved.

EDLESBOROUGH PAVILION

Balcony Glass

ECSC CIO need to decide about the reinstatement of the broken glass. Due to the change in insurers, it is unlikely that an insurance claim can now be made.

Acoustic Panels

The panels have been ordered and will be installed shortly.

ALLOTMENTS

The annual Tithe rent payments have been raised.

Dagnall

13 plots still to pay their rent.

Two tenants paid the incorrect amount.

Three tenants have given up their plot. There are five plots available to rent.

Cow Lane

The two tenants who had received warnings about the condition of their plots have since made excellent progress on them.

The trees and hedges are scheduled to be cut on the 26/27th October.

Three plots still to pay their rent.

One plot is vacant, the warden is offering this to someone on the waiting list.

Northall

All rents are paid.

Two plots are available to rent.

Two plots rented by one tenant are in an unacceptable condition.

Action: Clerk to contact the tenant to ascertain their intentions about the plots.

The Green

Four plots still to pay their rent.

Three tenants have paid the incorrect amount.

Four plots have been given up. The warden and the Clerk are in the process of offering them to people on the waiting list.

Once the rent collection process has been completed the Clerk will work with the wardens to offer the available plots to people on the waiting list.

CEMETERY

There will be one interment which will take place on 26th October 23.

The Clerk has received another application for interment of ashes, the date is yet to be agreed.

The Clerk is chasing S A Bates for an outstanding payment for a burial that took place in September.

CHURCHYARD

The wildflower bank cut and clear has been completed.

BRIDLEPATH

Nothing to report.

WAR MEMORIAL

The contractor will ensure this is neat and tidy ready for the Remembrance Day Service.

BUS SHELTERS

Nothing to report.

CAR PARKS, LITTER, RECYCLING AND DOG BINS

Council agreed that it would be beneficial to remove 12-18 inches of ivy from the base of the ivy on the trees on the green.

Action: Clerk to ask the handyman if he can action this.

Unfortunately, there has been a noticeable increase in litter on the Green near the new play equipment.

Council agreed to the Clerk's proposal to install a new litter bin and recycling bin near the white fencing on Edlesborough Green. The cost will be £420.07 plus installation, there will also be the ongoing emptying costs.

STREETLIGHTS

A request to adjust the settings on a streetlight near their home has been received from new parishioners.

The Clerk has responded explaining that this is not possible and giving information about the dimming regime on the streetlights.

BUCKINGHAMSHIRE HIGHWAYS ISSUES

- The sinking drain at the junction of Brook Street and High Street was marked out with white paint but to date no repair has been carried out.

WEBSITE

Nothing to report.

Facebook

Discussions have focused on:

- NMJ Planning Applications
- Dog fouling

Website Accessibility and GDPR

Nothing to report.

Items for future meetings when more information is available:

- *Re-wilding – Led by Cllrs Owen and Wells*
- *EMH Status and refurbishment - led by Cllr Wilkinson*
- *2023/24 Draft Budget*

Items for the agenda for EPC meeting to be held on 16th November 2023 in Edlesborough Pavilion

The meeting closed at 9.55pm

Key to abbreviations:

EPC – Edlesborough Parish Council

BC – Buckinghamshire Council

Cllr – Councillor

EBPC – Eaton Bray Parish Council

WI – Women's Institute

ECC – Edlesborough Cricket Club

ETC – Edlesborough Tennis Club

ECSC CIO – Edlesborough Community Sports Club CIO

EDaN Beautification Team – Edlesborough, Dagnall & Northall
Beautification Team

FOTCOTHE – Friends of the Church on the Hill, Edlesborough

The CCT – The Churches Conservation Trust

The PCC – The Parochial Church

TVP – Thames Valley Police

BH - Buckinghamshire Highways formerly known as TfB –
Transport for Bucks

LAT – Local Area Technician

BBLP - Balfour Beatty Living Places