



# EDLESBOROUGH PARISH COUNCIL

Minutes of the ordinary meeting of Edlesborough Parish Council  
held on 18<sup>th</sup> January 2024 in Edlesborough Pavilion.

## Open Forum

Nothing was raised.

Cllr Booth formally opened the meeting at 7.31pm

## Present.

Cllr Booth, Cllr Cabbage, Cllr Hurst, Cllr Wells, Cllr Ferguson, Cllr Williams, Cllr Wilkinson, Penny Pataky (the Clerk), Buckinghamshire Cllr Chris Poll, Buckinghamshire, and one parishioner.

## Apologies

Cllr Harpley, Cllr Owen, Thames Valley Police

## Declaration of Interests

Cllr Wilkinson declared an interest in planning application 24/00098/APP.

## Minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 21<sup>st</sup> December 2023

Council agreed the minutes of the Ordinary Meeting of Edlesborough Parish Council held on 21<sup>st</sup> December 2023.

## Matters Arising from the Minutes (not covered in the agenda)

Nothing was raised.

## Buckinghamshire Council Report

*Including Community Board for Ivinghoe and Wing Ward.*

Buckinghamshire Councillor Chris Poll reported the new Wing and Ivinghoe Community Board Manager Michelle Parker is contacting Clerks.

Cllr Poll reminded the Council about the Primary Care Engagement Survey for the Buckinghamshire, Oxfordshire, and Berkshire West (BOB) Primary Care. More information can be viewed at [Primary Care Strategy | http://yourvoicebob-icb.uk.engagementhq.com](http://yourvoicebob-icb.uk.engagementhq.com).

He requested that Council encourages parishioners to respond to the survey.

**Action: Clerk to share via Council Facebook page.**

## Planning

Led by Cllr Wilkinson.

The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
24/00098/APP 11 <sup>th</sup> January 2024	2 Cow Lane Edlesborough	Single storey rear extension	No objections

The following decisions had been notified by Buckinghamshire Council Local Planning Authority:

Application No.	Address	Description	Parish Council Response	LPA Decision
23/03265/APP 2 <sup>nd</sup> Nov 2023	Mill House 42 Moor End Edlesborough	First floor side extension	No objections	Permitted
23/03582/APP 22 <sup>nd</sup> Nov 2023	Chiltern View Farm	Conversion of 3 redundant agricultural	OPPOSE	REFUSED

	Leighton Road Edlesborough	buildings to form 1 new dwelling	Intensification of built development outside the settlement boundary	
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### NMJ PLANNING APPLICATIONS

Cllr Wilkinson informed the Council that the agreed expiry dates for the NMJ planning applications have been extended.

- 23/02966/APP Change of use to retail convenience store including associated external alterations, plant equipment, parking, and servicing area, 2 Pebblemoor Edlesborough Buckinghamshire LU6 2HZ – new agreed expiry date 29<sup>th</sup> February 2024
- 23/02884/APP Erection of a commercial building for MOT and Car Service Centre, under Class B2 use N M J Motorhouse Tring Road Edlesborough Buckinghamshire LU6 2EQ – new agreed expiry date 31<sup>st</sup> January 2024.

Cllr Wilkinson informed the Council that should the Case Officer be minded to approve application 23/02966/APP it is highly likely that it will go to the Development Control Committee for determination, given the unprecedented number of objections to the application. He also informed the Council that Greg Smith MP has objected to the application.

**Action: Clerk to put a comment on Facebook and in the next Focus report updating parishioners about the current situation.**

### BIODIVERSITY POLICY

Prior to the meeting Cllr Wells and Cllr Owen had circulated the revised Biodiversity Policy to all. Cllr Wilkinson reminded the Council that the planning requirement is a 10% Biodiversity Gain for developments except for those that meet the exemption criteria. He stated that in the absence of a Biodiversity expert Council should be led by the Buckinghamshire Council Environment Officers comments in response to applications. This is provided the application does not fall foul to other planning policies. Cllr Wilkinson suggested revised wording for the last paragraph of the Biodiversity Policy.

Council agreed to join BBOWT, (Berks, Bucks, Oxon Wildlife Trust), at a cost of £46 per year.

Cllr Wells informed the Council that there is a requirement for Council to complete a biodiversity audit for the parish. Cllr Wells and Cllr Owen are seeking quotes for this audit. Costs could be in the region of £3,000. Council agreed to rename the Rewilding agenda item and ear marked reserve “Biodiversity and Rewilding.”

**Action: Cllr Owen and Cllr Wells to continue to seek quotes for the Biodiversity Audit. Clerk to subscribe to BBOWT, (Berks, Bucks, Oxon Wildlife Trust). Cllr Wells to update the policy with the revised words from Cllr Wilkinson.**

## Villages

### THAMES VALLEY POLICE CRIME FIGURES

The following crime figures were supplied via email by Thames Valley Police for 15<sup>th</sup> November – 14<sup>th</sup> January:

**Edlesborough:-**

- 1 Road traffic collision 2 cars involved.
- 3 Road related collisions.
- 2 Thefts from vehicles.
- 1 Suspicious vehicle.
- 3 Suspicious persons.

**Northall:-**

- 1 Public Order.
- 1 Suspicious other.

**Dagnall:-**

- 1 Suspicious other.

## EDLESBOROUGH

- The local area technician has informed the Clerk that the repairs to the sinking drain at the junction of High Street and Brook Street is the responsibility of the utility company.
- The broken railing on the bridge between the Rights of Way tracks EDL/3/1 and EDL/3/2 has not been repaired by the Rights of Way Team. (report reference number is: 231014482).
- Parishioners concerns about the leaning wall on High Street, Edlesborough have been reported to the wall owner and Buckinghamshire Council dangerous structures (on the advice of the Buckinghamshire Council local area technician).

## DAGNALL

- Cllr Owen has received and responded to questions about the MVAS (Moveable Vehicle Activated Speed Device) post locations in Dagnall.

## NORTHALL

- The flooding issue on Leighton Road has still not been rectified. To date no response has been received from the Local Area Technician on this matter.
  - Buckinghamshire Cllr Poll shared a response he had received from the Buckinghamshire Council Local Area Technician. In the response the Local Area Technician outlined the issue and proposed a course of action to remedy it.

## Projects

### EDLESBOROUGH PAVILION UPDATE

Led by Cllr Cubbage –

Cllr Cubbage informed the Council that Mr Ken Holloway has stated that the water ingress at the Pavilion has lessened since the repairs were carried out on the guttering.

The Operational Manuals are still outstanding, and Richard Diggle is chasing the production of these important documents.

Ken Holloway has met with three companies seeking quotes for the work to the soffits beneath the balcony. To date one quote has been received.

## Traffic Calming

### SPEEDWATCH – LED BY CLLR WILLIAMS

The Clerk is awaiting a quote for the supply of the replacement Moveable Vehicle Activated Speed device (MVAS) pole for Studham Lane. The residents near the site have all been sent a letter explaining the reasons for the location, that the Council will be reinstating the pole and that if any resident has any information about the missing pole the Council would be grateful to receive it.

The data from the Moveable Vehicle Activated Speed device (MVAS) current locations will be collected at the end of January. The devices will then be moved as follows:

- Northall, near Jack O'Walls – device rotated 180'.
- Dagnall – the device on Dunstable Road will be relocated to the pole near The Red Lion PH, facing the direction of Edlesborough.
- Edlesborough – the device near Cow Lane will be relocated to the poll on the B440 between Sparrow Hall Farm and the hill leading up to the Church on the Hill.

The new Traffic Calming page is now live on the Council website.

Cllr Williams is still chasing PC Lee Turnham to recognise the Parish for Speedwatch activities.

## EDaN Updates

Led by Cllr Williams

### *FRIENDS OF THE CHURCH ON THE HILL*

As chairperson to the Friends of the Church on the Hill Cllr Ferguson informed the group that the restoration of the blown-out window will be going ahead shortly.

### *EDAN BEAUTIFICATION TEAM*

Cllr Cabbage reported that the EDaN Beautification Team desperately need more volunteers to help with the maintenance of the planters in the Parish.

**Action: Clerk to ask MW Agri to repair the planter by Edlesborough Memorial Hall. Clerk to include a plea for volunteers in the March Focus Report.**

## Finance

### *ACCOUNTS FOR THE MONTHS ENDED 31<sup>ST</sup> DECEMBER 2023*

Council approved the accounts for month ended 31<sup>st</sup> December 2023.

Cllr Cabbage drew the Council's attention to the fact that the income for the following was higher than anticipated.

- Bank interest.
- Edlesborough Memorial Hall.

Council agreed with Cllr Cabbage's proposal that the Clerk should continue to press for a breakdown of the insurance premium for accounting purposes.

The Clerk shared Darren Pearce's thanks with the Council for the handyman rate increase.

### *AUTHORISATION OF PAYMENTS*

Council approved the December 2023 payments.

The Clerk explained that the cost for the replacement pads for the defibrillator was higher than for other devices. When purchasing replacement pads for this device they come as part of a set with a replacement battery, despite her best efforts the Clerk could not source just the pads.

### *2024/25 BUDGET AND PRECEPT REQUEST*

- Cllr Wilkinson proposed that Edlesborough Parish Council submit a precept request of £185,012 for the year 2024/25. This equates to an increase from £124.73 to £132.84 for a band D property. Cllr Cabbage seconded the proposal. Council agreed the proposal with the vote being five in favour and two against.
- MW Agri Ltd – the monthly fee for the grass cutting on the Green will increase by a further £53.33 (per month) due to the extra strimming around the new play equipment. The Clerk has adjusted the budget for this accordingly.

**Action: Clerk to finalise the Precept paperwork and supporting documentation and submit to Buckinghamshire Council by 30<sup>th</sup> January 2024.**

## Parish Amenities

### *BUCKINGHAMSHIRE COUNCIL DEVOLVED SERVICES.*

Any decision on an uplift in the Devolved Services payment will not be known until late February 2024.

### *PARISH PATH MAPS*

Cllr Hurst and the Clerk are exploring options for printing the definitive map and possible other information for the Parish Paths noticeboards.

### *AUTOMATE EXTERNAL DEFIBRILLATOR'S (AED) & COMMUNITY FIRST RESPONDERS*

The new cabinet for the AED at the Red Lion Dagnall has been installed. This is now in a more visible location. The Circuit has been updated with the new access code. The Council thanks the Red Lion PH, Dagnall for allowing this cabinet to be attached to the building.

### *EDLESBOROUGH MEMORIAL HALL*

Letter from Valuation Office Agency

The Clerk has been asked to provide information to the Valuation Office Agency about the “rent, lease or ownership” of Edlesborough Memorial Hall. The information must be supplied by 11<sup>th</sup> February.

#### Lighting Issue

During the installation of the Christmas lights inside the hall an electrical wire was damaged. This caused the main lights to trip the fuse. This issue has now been repaired.

#### Parking on Driveway

The Clerk wrote to Edlesborough Primary with a request that they inform the parents and guardians that parking on the hall driveway is not permitted as it inconveniences hall hirers. Signs have also been erected outside the hall. Parents are still parking on the driveway. The Clerk is monitoring the situation.

#### Hot Water Issue

The kitchen hot water heater in the hall is no longer working. The Clerk is awaiting a quote for its replacement.

#### THE GREEN AND PLAY AREA

The handyman will be asked to repaint the white fencing at the exit near St Marys Glebe.

The rotten wood and missing bolt on the new play area equipment is scheduled to be replaced on 22<sup>nd</sup> January.

#### SPORTS CLUBS

Edlesborough Cricket Club have been sent their agreement and invoice for the 2024 season.

The Council approved EB Lions FC request to host their Annual Awards Day on Edlesborough Green on 15<sup>th</sup> June. This approval is subject to their being no cricket fixtures and the club providing a site layout and information to the Council prior to the event. EB Lions FC must liaise with Edlesborough Community Sports Club CIO about the use of Edlesborough Pavilion. The Clerk has asked the Edlesborough Cricket Club if any fixtures are scheduled for this date. If they are the Council will ask if the Cricket Club can arrange for the fixture to be played “away”.

The Council see events of this type as an excellent use of Edlesborough Pavilion.

**Action: Clerk to liaise with EB Lions about the event.**

#### EDLESBOROUGH PAVILION

The Clerk has been informed that Edlesborough Community Sports Club CIO will be offering the MKPA Play in the Park session in the Summer.

Cllr Williams confirmed that the bike storage will be installed in the original location on the paving slabs at the end of the Pavilion.

#### ALLOTMENTS

##### Dagnall

There are six plots available to rent.

##### Cow Lane

All plots are let.

##### Northall

Two plots are available to rent.

##### The Green

Two plots are available to rent.

Council agreed that the Clerk would inform parishioners that plots are available to let, prior to offering vacant plots to people on the non-parishioner waiting list.

#### CEMETERY

Nothing to report.

#### CHURCHYARD

Council agreed the quote from MW Agri Ltd for the replacement steps in the Churchyard.

**Action: Clerk to raise a purchase order for the work.**

The Council's insurance company has confirmed that Edlesborough Parish Council has Public Liability for the legal liabilities of the Parish Council on its policy, this includes the Churchyard.

#### BASC Licence Renewal

Council agreed to the renewal of Mr Mineikis' BASC Licence for Churchyard and allotments. The fee has gone up to £61 this year.

#### BRIDLEPATH

Nothing to report.

#### WAR MEMORIAL

Nothing to report.

#### BUS SHELTERS

Nothing to report.

#### CAR PARKS, LITTER, RECYCLING AND DOG BINS

Malcolm Calloway is providing the Clerk with regular updates about his activities trying to sort the waste and recycling on The Green.

#### Litter Pickers

The Clerk has given the volunteer litter pickers permission to put the litter collected in the bin at Edlesborough Memorial Hall. In the past the collected litter was stored at Cllr Cubbage's home for collection by Buckinghamshire Council. This is no longer possible. The Clerk and the Council contractor are monitoring the amount of waste in the bin. It may be necessary to increase the number of times the bin is emptied or get a second bin.

#### STREETLIGHTS

Nothing to report.

#### BUCKINGHAMSHIRE HIGHWAYS ISSUES

- The sinking drain at the junction of Brook Street and High Street has again been marked out with white paint but to date no repair has been carried out.
- To date no repairs have been carried out on The Green near the Pavilion entrance despite the Clerk being told the following on 28/11/2023; *"Thank you for taking the time to make this report, our records show that a job has been raised regarding this issue."* The report number is **5256185**.

#### WEBSITE

The new page for the Traffic Calming/Moveable Vehicle Activated Speed device information has been published.

#### WEBSITE ACCESSIBILITY AND GDPR

The Clerk attended a course about website accessibility. Some key points raised were:

- Use of tables in documents and on the website.
- Font size and colour.
- New accessibility rules are being introduced in October 2024.

The Clerk will work with Theo Gray to ensure the website and documents are accessible.

#### ITEMS FOR FUTURE MEETINGS WHEN MORE INFORMATION IS AVAILABLE:

- *EMH Status and refurbishment - led by Cllr Wilkinson*

#### ITEMS FOR THE AGENDA FOR EDLESBOROUGH PARISH COUNCIL MEETING TO BE HELD ON 15<sup>TH</sup> FEBRUARY 2024 IN EDLESBOROUGH PAVILION

The meeting closed at 10pm.