



MINUTES FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Held on 20th February 2025 in Edlesborough Pavilion, The Green, Edlesborough, LU6 2JF.

Open Forum

A parishioner asked if there had been any decision about planning application 24/01731/APP Land North of Good Intent. Cllr Wilkinson advised that to date a decision had not been made, he believes the delay is due to the Chilterns Beechwoods Mitigation Strategy.

Item 10.1 Sophie Chaplin gave a short presentation about her Doorstep Photos project. This included a brief description of the Covid Doorstep Photo project and how she would now like to recreate some of the images five years later. She also plans to include the new/changed ownership local businesses. She will include Edlesborough, Dagnall, Northall and Eaton Bray.

Cllr Williams stated that it would be good to share her images on the EDaN History website.

Council wished Sophie all the best with her project.

Action: Clerk to inform Sophie Chaplin of any local charities that may benefit from the project.

Sophie Chaplin left after her presentation.

Cllr Booth formally opened the meeting at 7.38pm

1. Attendance

Edlesborough Parish Councillors Present

Cllr R Booth (Chair), Cllr A Williams, Cllr C Hurst, Cllr D Ferguson, Cllr Harpley, Cllr Wilkinson, Cllr Cabbage and Penny Pataky (Clerk).

Others in Attendance:

Buckinghamshire Councillors Chris Poll and Peter Brazier.

Two parishioners were in attendance.

Eaton Bray Cllr Mark Tomkins.

Apologies

Thames Valley Police.

Council approved the following apologies for absence.

Cllr P Owen – unwell.

Cllr L Wells – funeral.

2. Declaration of Interests

None were declared.

3. Minutes

Cllr Booth proposed the approval of the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 16th January 2025. All agreed and the minutes were signed with no amendments.

4. Matters Arising from the Minutes

No matters were raised.

Representatives

5. Buckinghamshire Cllr Chris Poll reported that he will be following up the flooding issues on the pavement outside Marbled Meats in Northall with the Buckinghamshire Council Local Area

Technician (BC LAT). The BC LAT suggested repairs in January 2024, these have not been actioned. The flooding on the pavement outside Marbled Meats in Northall has been ongoing since 2023. Cllr Poll informed the Council that Highways have the smallest amount of funding in Buckinghamshire Council's budget.

Cllr Poll informed the Council that both he and Cllr Brazier had "called in" the application 24/02589/VRC - NMJ Site, 2 Pebblemoor, Edlesborough. "Permission to extend the permitted opening hours of the previously approved convenience store from 20:00hrs to 22:00hrs daily" to developmental control.

6. It was confirmed that the next Community Board for Ivinghoe and Wing Ward meeting would be held on 11th March at 6.30pm.

Action: Clerk to circulate location and Agenda upon receipt.

Planning

7. There were no planning applications for consideration.
8. Council received the Local Authorities decisions on the following Planning Applications.

Application Number.	Address	Description	Parish Council Response	Decision
24/02052/VRC 11 th July 2024	Ashridge Farm Bungalow Ringshall Road Dagnall	Variation of planning condition.	OPPOSE Exceeds permitted volume increase allowed in Green Belt	Permitted
24/03166/APP 21 st October 2024	Fleur De Lys Ringshall Road Dagnall	Creation of a lower ground floor.	No objections. Subject to adequate off-street parking provision	Permitted

9. Elections

Key information and dates: Nomination papers must be hand delivered to a Deputy Returning Officer at: The Gateway, Gatehouse Road, Aylesbury, HP19 8FF

- from Tuesday 18 March and no later than 4pm on Wednesday 2 April 2025
- weekdays between 10am-4pm
- two evening sessions to 8pm: Wednesday 19 March and 26 March

It was agreed that any Cllr wishing the Clerk to hand deliver their nomination papers to the Returning Officer must hand them to her by 20/03/25. If the returning officer finds any errors or has questions relating to a candidate's nomination paper the Clerk will return the paper to the candidate. The candidate will then need to address the issue and hand deliver the nomination paper themselves.

The Clerk has published information about the elections in the March Focus Magazine, on the parish noticeboards, Council website and Facebook page.

Villages

10. Council received the following updates/information about the villages.

10.1 See note in Open Forum.

10.2 Eaton Bray Parish Council (EBPC) Cllr Mark Tomkins outlined the reason behind Eaton Bray Council's Vehicle Crime Consultation. He suggested that Edlesborough Parish Council conduct a similar survey and collaborate on the data collected.

Eaton Bray hopes that the collated data will enable them to put pressure on Bedfordshire and Thames Valley Police to provide greater support in regard to vehicle crime in the villages.

Action: Clerk to use the EBPC survey as a model to create a similar survey on Council website and advertise it accordingly. Once data is collected the two councils will collaborate on the results and information.

10.3 Edlesborough

- Letters have been sent to residents affected by the Pastures Hedge Cutting project. The first cut took place on 18th and 19th February. This project has also been included in the March Focus report.
- A hedge cutting notification letter has been sent to one property in Edlesborough.
- The Clerk has written to Edlesborough Primary School and Thames Valley Police (TVP) for support in regard to a car that was regularly parking on the white lines at the junction of High Street and Pebblemoor on a daily basis. The vehicle is now being parked more considerately.
- Council has received a further request for signage at the junction of Slicketts Lane and Brownlow Avenue warning drivers of pedestrians in the road. The Clerk informed the resident of the Buckinghamshire Council Local Area Technicians response and advised them to contact Buckinghamshire Council with their request.
- The Council has received a complaint about inconsiderate parking at the top of Cow Lane on Sunday 16th February. The Clerk has emailed the Church with a request that their congregation follow the highway code with regards to parking near junctions.

10.4 Dagnall

- The property sent a hedge cutting notification letter in January has cut the hedge back.
- The Council contractor has tightened the fixings on the wonky sign at Dagnall roundabout.
- EPC has received complaints about inconsiderate parking at the junction of Dunstable Road and Nelson Road. The Clerk has advised the parishioner to report dangerous parking to Thames Valley Police and Buckinghamshire Highways via www.buckinghamshire.gov.uk/parking-roads-and-transport/parking/tell-us-about-a-parking-problem/

10.5 Northall

- Council received a request for it to remove the "Passing Place. No Parking" signs that have been erected near the entrance to Beacon View on South End Lane. After consultation with the Buckinghamshire Council Local Area Technician and Highways Devolution Officer the Clerk informed the sender that *"As the fence is not a highway asset, it is private property and therefore we/you cannot remove the sign, it is not a legal sign and can be ignored. The area of carriageway can be parked upon as it sits in the highway extents, does not have parking restrictions, and cannot be 'reserved' or controlled by adjacent residents."*

BUCKINGHAMSHIRE HIGHWAYS ISSUES

Prior to the meeting the Clerk has circulated a report of the current Buckinghamshire Highways (BH) reports. It was noted that the Slicketts Lane road surface is in a particularly poor condition.

Action: Clerk to carry out a site visit and make reports to BH via Fix my Streets.

Projects

11. Council received the following Project updates:

11.1 Edlesborough Pavilion Update

11.1a Council ratified its decision to accept the quote from BPB Electrical for emergency lighting works at Edlesborough Pavilion.

11.1b Council ratified its decision to proceed with repair works to the boiler flue in Edlesborough Pavilion.

Cllr Cabbage informed the Council that the guttering work had still not been completed and that it had not been possible to contact the builder. Mr Holloway and Cllr Cabbage are liaising on this matter.

11.2 Edlesborough Green Play Area Phase 2

Once the weather improves the Clerk, Cllr Booth and the Council groundsman will agree a way forward to repair the damaged surface.

11.3 Parish Tree Survey

The tree survey is now complete and has been circulated to the full Council. Cllr Wilkinson has made a summary of the trees that need work.

Council noted how comprehensive the report was.

The Clerk has requested a quote for the trees identified as needing a “climbing inspection.”

It was agreed that Dagnall and Northall Village Hall committees, have benefitted from the report but that any work recommended for the trees at their respective recreation grounds would be at the discretion of their committees.

Actions:

Clerk to arrange for ivy to be removed where recommended.

Clerk to obtain quotes for tree surgeons for trees identified as a priority in the report.

Clerk to inform parishioners via the website that the survey has been completed and that anyone wishing to read/view it may do so by requesting a copy from the Clerk.

Clerk to provide a copy of the report to the EDaN Beautification Team and the Churchyard working party.

11.4 Pastures Hedge Improvements

The contractor has completed the cut of the Pastures hedge. The Clerk has chased a response from Buckinghamshire Council to request for them to contribute to the costs and has received the following from the BC LAT “*This one I have referred to our senior management as it is not a decision I can make. I will send them a reminder but as you may know the history surrounding this arrangement is a bit convoluted and sometimes difficult to interpret.*”

The Clerk has responded to a complaint about the condition of the hedge and grass verge following the hedge being cut.

11.5 Outdoor Fitness Equipment on Edlesborough Green

Prior to the meeting the Clerk had circulated a report on this project, along with various designs and the Council for their consideration.

Council agreed that prior to taking the project any further it would like information about the use of the equipment at Dagnall, including how often it is used, which pieces are liked/disliked.

Council additionally agreed that ECSC CIO should be consulted as to whether they believe outdoor equipment would take customers away from their gym.

If the project were to proceed Council will consider whether the equipment should be aimed primarily at teenagers that cannot access the gym in Edlesborough Pavilion.

Councillors also raised concern about additional inspections and the insurance implications of outdoor fitness equipment.

Actions: Clerk to work with Cllr Owen to produce a report about the success of the equipment installed in Dagnall. Dagnall parishioners to be surveyed about their use of the equipment.

11.6 Biodiversity Audit of Edlesborough Parish

To date the report has not been received.

Action: Clerk to chase report.

Traffic Calming

12. Council received the following updates about:

12.1 *Moveable Vehicle Activated Speed (MVAS) Devices*

The Northall MVAS is currently in storage due to being damaged. Council agreed to proceed with a repair once the official quote was received. Council agreed not to claim on the Council insurance policy for this repair.

Council agreed to decline a Dagnall resident's offer to contribute financially towards the purchase of an additional MVAS device for use in Dagnall for the following reasons.

- The cost of the device itself, additional maintenance, data collection, and relocation costs.
- Buckinghamshire Council have put restrictions on the number of devices per parish. It is believed this is due to their belief that too many devices become ineffective.

Council agreed it would site the Dagnall device near Dagnall School more often to help educate drivers about speeding at this location.

More information can be found at [Request installation of an electronic road sign | Buckinghamshire Council](#)

Action: Clerk to thank the parishioner for their generous offer and to explain why it is being declined.

12.2 *Speedwatch*

Cllr Williams has commenced delivering Speedwatch flyers around the Parish. To date there have been no responses.

Voluntary Groups

13. Council received the following reports from the Voluntary Groups:

13.1 *Friends of the Church on the Hill*

A deceased badger in the churchyard was disposed of.

13.2 *EDaN Beautification Team*

Mrs Cubbage will look to organise litter picks in the near future.

Finance & Accounts

14. *January Accounts*

Having been circulated to all prior to the meeting Council approved the accounts for the months ended 31st January 2025.

15. *February 2025 Payments*

It was proposed to approve the authorisation of February 2025 payments. All agreed.

16. *New Bank Account*

The Clerk is progressing the application for a current account with Unity Trust Bank. The Clerk, Cllr Booth and Cllr Wilkinson have been proposed as signatories. Once the current account is open Council can then apply for a savings account.

Clerk's Report

17. Council confirmed that they had read the Clerk's report on all amenities including Buckinghamshire Council Devolved Services prior to the meeting. A copy of the report can be viewed on the Council website alongside these minutes.

St Mary's Carnival 2025

Prior to the meeting the Clerk had circulated a report to the Council about the proposed introduction of live music and a beer tent at the 2025 Carnival. The Carnival committee propose that the live music will continue until 6pm. Council raised no objections to these plans subject to the usual requirements from the committee for the event.

17.1 Council agreed to progress working with ECSC CIO regarding the Edlesborough Pavilion lease.

17.2 Council approved the request from Memorials of Distinction to inscribe their trade name on memorials they supply and install in Edlesborough Parish Council Cemetery.

17.3 Council approved the purchase of new grave markers for Edlesborough Parish Council Cemetery.

Correspondence & Consultations

- In response to the BMKALC request for nominations for the Annual Royal Garden Party 20th May 2025 Cllr Booth and the Clerk nominated Cllr Wilkinson.

Items for Next Meeting to be held on 20th February 2025.

- Biodiversity Audit of Edlesborough Parish
- Housing Needs Survey
- Outdoor Gym Equipment on Edlesborough Green

The meeting closed at 21.43.

Items for future meetings when more information is available:

- Edlesborough Memorial Hall Improvements

Minutes Approved Edlesborough Parish Council Meeting

Signed _____

Position _____

Date _____