



# MINUTES FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Held on 17<sup>th</sup> April 2025 in Edlesborough Pavilion, The Green, Edlesborough, LU6 2JF.

## Open Forum

Nothing was raised.

Cllr Booth formally opened the meeting at 7.31pm

## Open Meeting

### 1. Attendance

*Edlesborough Parish Councillors Present*

Cllr Booth (Chair), Cllr Owen (Vice-Chair), Cllr Williams, Cllr Wells, Cllr Harpley, Cllr Wilkinson, Cllr Cabbage, Cllr Ferguson, Cllr Hurst and Penny Pataky (Clerk).

*Others in Attendance:*

Buckinghamshire Councillors Chris Poll and Peter Brazier.

Two parishioners were in attendance.

### Apologies for Absence

Thames Valley Police

### 2. Declaration of Interests

None were declared.

### 3. Minutes

Council approved the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 20<sup>th</sup> March 2025 with the amendment of the word “if” to “of” on page 3 under Edlesborough Pavilion Update.

### 4. Matters Arising from the Minutes

None were raised.

## Representatives

5. The Buckinghamshire Ward Councillors Chris Poll and Peter Brazier reported that they had both attended the Wild Magic Open Day on the old RAF site in Edlesborough. The organisers informed attendees that they wished to “rewild” the site. Concern was raised about the amount of rubbish, the shipping container and caravan on the site.

Buckinghamshire Council (BC) Enforcement Team have served an enforcement on the site withdrawing the following permitted development rights on the Land “*the erection, construction, improvement or alteration of a gate, fence, wall or other means of enclosure being development comprised within Class A of Part 2 of Schedule 2 to the said Order and not being development comprised within any other Class.*” Reference Notification of Article 4 at Land to the Southwest of Main Road North, Edlesborough, Enforcement ref: NC/24/00465/COU

Cllr Brazier also informed the Council of his concerns about the increasing number of shipping containers on the rest of the RAF site. He is not aware of any planning permission granted for these containers. The matter will be brought to the attention of Buckinghamshire Council Enforcement Team.

BC Cllrs Chris Poll, Peter Brazier and Derek Town has also all attended the North

Buckinghamshire Area Planning Committee at its meeting, starting at 2.30pm on 16th April with regards to planning application 24/02589/VRC, 2 Pebblemoor, Edlesborough, Buckinghamshire, LU6

2HZ. The applicant was seeking “Variation of Condition 10 (opening hours) relating to 23/02966/APP (Change of use of existing vehicle service garage to retail convenience store including associated external alterations, plant equipment, parking and servicing area). This application was refused. Council expressed its gratitude to the BC Cllrs for their support in this matter.

6. Update on the Community Board for Ivinghoe and Wing Ward –

*“As of 1 April, the Wing and Ivinghoe Community Board, which Edlesborough parish was part of, will be renamed to East Bucks Community Board, this will form one of eight of the new geographical areas for the Community Board team across Buckinghamshire.*

*Once the elections take place in May, a new Chair and Vice-Chair, who will be a Buckinghamshire Councillor, will be assigned from one of the wards in the East Bucks Community Board area.*

*When they are in their positions, the next stage will be setting our priorities for 2025/2026 and the board would like your involvement in setting these for the local area you live, work and play.”*

Michelle Parker continues to be the Community Board Manager. More information about Community Boards is available on the Buckinghamshire Council website [Community Boards | Buckinghamshire Council](#)

## Planning

7. The following applications were considered, and it was agreed to submit the following responses to Buckinghamshire Council Local Planning Authority

Application No.	Address	Description	Parish Council Response
25/00875/APP 1 <sup>st</sup> April 2025	7 Huntsmans Close Dagnall	Single storey rear extension	No objections
25/00914/APP 10 <sup>th</sup> April 2025	59 Summerleys Edlesborough	Single storey side and part rear extension	No objections

8. Decisions notified by Buckinghamshire Council this month

Application No.	Address	Description	Parish Council Response	Decision
24/02589/VRC 3 <sup>rd</sup> Sept 2024	2 Pebblemoor Edlesborough	Variation of planning condition to extend opening hours.	OPPOSE To protect the amenity of neighbouring properties	REFUSED

9. Prior to the meeting information about the WA0210001 Grand Union Canal Transfer - EIA Scoping Notification and Consultation had been circulated to the Council.

10. Notification of Article 4 at Land to the Southwest of Main Road North, Edlesborough Enforcement ref: NC/24/00465/COU – see notes under Buckinghamshire Councillors report.

## 8.10pm – Elections

11. Edlesborough Ward is a contested election. Six parishioners are standing for election.

Dagnall and Northall Wards are uncontested.

Council extended its thanks to Cllr Alan Williams who will not be standing for re-election. Cllr Williams has been an Edlesborough Ward Cllr for 18years and has contributed much to the Council and parish. He will continue as a volunteer for Friends of the Church on the Hill and the Speedwatch Coordinator for the time being.

## Villages

### 12. Council received the following updates/information about the villages

Council agreed that due to lack of interest and the short time frame it would not be organising anything for the upcoming VE Day. Cllr Hurst informed the Council that the ECSC Trading Company may be looking to hold an event to mark the occasion. Cllr Hurst will draw ECSC Trading Company's attention to the Casual Use of Edlesborough Green Policy.

#### 12.1 Edlesborough

Cllr Williams asked if Edlesborough Parish Council had any jurisdiction over signs that may be erected by the impending Tesco Store. The Clerk confirmed that signs on the highway come under the jurisdiction of Buckinghamshire Council as the Highways Authority and would be subject to approval by them.

#### 12.2 Dagnall

Cllr Owen stated that she had been approached by a Dagnall resident wanting to plant trees in Dagnall. It was agreed that the resident should approach Buckinghamshire Council as the owners of the grass verges or Dagnall Village Hall Committee as the owners of Dagnall Recreation Ground.

**Action: Cllr Owen to respond to the parishioner accordingly.**

#### 12.3 Northall

It was asked if anyone knew when the Eaton Bray Road/Northall Road would be reopened. The works are being carried out on the Bedfordshire Section of Northall Road. For information about the closure parishioners should refer to the <https://one.network.uk> or Central Bedfordshire Council.

#### 12.4 Vehicle Crime Survey.

To date no responses have been received to the Vehicle Crime Survey. This has been published on the Council Facebook page and is in the May Focus Report.

## Projects

### 13. Council received the following updates about Council Projects:

#### 13.1 Edlesborough Pavilion Update.

Cllr Cubbage reported that Mr Ken Holloway has met with and requested quotes from two builders. The priority is making the storeroom water tight. It is proposed to remove the tiles on the balcony above, install a waterproof membrane, replace and seal the tiles.

Cllr Cubbage stated that the longer length of the balcony should be treated as a balcony and not as a roof. Now the new waterproof outside lights are installed the soffits can be replaced. It is proposed that gaps are left between the soffits when they are installed to allow rain water to flow through and not to pool beneath the balcony.

#### 13.2 Edlesborough Green Play Area Phase 2

Kompan returned to rotovate and sow grass seed on the damaged areas.

**Action: Clerk will contact Kompan as ground was left very uneven and there is little evidence of grass seed.**

#### 13.3 Parish Tree Survey

The purchase order has been raised for the climbing inspections at the Churchyard.

**Action: Clerk to inform contractor to avoid EdleFest weekend.**

#### 13.4 Pastures Hedge Improvements

Nothing to report.

### **13.5 Outdoor Fitness Equipment on Edlesborough Green**

The Clerk and Cllr Owen have been developing a survey to be published after the May elections.

### **13.6 Biodiversity Audit of Edlesborough Parish.**

The report has been received. Cllr Owen and Cllr Wells will create a summary of the report to be circulated to the full council along with the report.

## **Traffic Calming**

### **14. Council received the following updates:**

#### **14.1 Moveable Vehicle Activated Speed (MVAS) Devices.**

The damaged MVAS is not repairable. Council agreed to make a claim to the insurance company as a result of this damage. Once the claim has been settled Council will consider whether to purchase a refurbished or new device.

Truvelo have confirmed that there will be no charge for the work carried out in trying to repair the damaged device. They had quoted £475 for this work prior to taking the device.

The Edlesborough device is currently being used in Northall.

Data will next be downloaded at the start of May.

*Action: Clerk to progress insurance claim.*

*Clerk to ask Truvelo about the warranty on a refurbished device and whether the newer model has numberplate recognition.*

#### **14.2 Speedwatch.**

Council agreed to set up a new email address for Cllr Williams to use as the Speedwatch Coordinator – [Speedwatch@edlesborough-pc.gov.uk](mailto:Speedwatch@edlesborough-pc.gov.uk) the cost of this will be £44.64 per year. Cllr Williams reported that he had made contact with all the volunteers. Once the group have agreed locations, Cllr Williams will seek approval from Thames Valley Police and organise training for the volunteers.

## **Voluntary Groups**

### **15. Council received updates from the following Voluntary Groups.**

#### **15.1 Friends of the Church on the Hill.**

80+ tickets have been sold for EdleFest.

Christine Yates has resigned from the group; she was a founder member and has contributed an enormous amount over many years.

Cllr Williams volunteered to investigate ways of thanking people for voluntary services.

There will be an official unveiling of the Tower Window on 18<sup>th</sup> May. All are welcome to attend.

#### **15.2 EDaN Beautification Team.**

Mrs Cubbage reported that she was trying to make contact with Mr Monnington regarding perennial plants and watering the planters this year.

## **Finance & Accounts**

### **16. Council agreed to delay approving the accounts for the month ended 31<sup>st</sup> March 2025 until the May Council meeting.**

### **17. Council approved the authorisation of April 2025 payments.**

### **18. Council approved the following changes to the bank mandate.**

- Remove Cllr Williams

- Add Cllr Harpley
  - Add Cllr Owen
19. Council approved the appointment of the Internal Auditor, Mr Roger King for the 2024/25 Accounts, his remittance and the Scope of Audit.
20. Council ratified its decision to enter into a 36 month contract with Tomato for the streetlight energy. The contract will commence on 01/06/25.

## Clerk's Report

21. The Clerk reported on the following to the Council.

21.1 Council approved the following three amendments to the Edlesborough Parish Council Allotment Agreement.

1. Whilst fruit bushes may be planted and grown, fruit trees or other trees are not permitted. Any such bush must be at least 2 metres away from the boundary of the Allotment and must be removed on termination of the tenancy unless otherwise agreed by the incoming tenant or the Allotment Warden. (Note: It can sometimes be difficult to distinguish between a large bush and a small tree, but in general, bushes tend to produce multiple woody stems that sprout from low down, whilst trees usually have a single main trunk).
2. Any trees or fruit trees currently on allotment plots must be regularly pruned and must not be allowed to exceed a height of 3 meters.
3. Trampolines, skate board ramps or any other non-horticultural recreational equipment is strictly prohibited on the Allotment.

**Action: Clerk to inform all tenants and explain why the amendments have been made to the agreement.**

### *Dagnall Allotments*

Dagnall – UK Power Networks have advised that the Forest School Area is not to be used until they have cut the trees. Dagnall School and the allotment warden have been informed. UK Power Networks will need access to the site to complete the works. The Clerk will keep the school and allotment tenants updated accordingly.

### *Additional Key Holder*

Council agreed that once Cllr Williams steps down from the Council he will return all Council keys to the Clerk. Council agreed he may retain a key to the cemetery gate and the main door key for Edlesborough Memorial Hall, both for use by the Friends of the Church on the Hill.

### *Cemetery & Churchyard*

The fallen tree in the Churchyard has been cleared.

The Council contractor has carried out work levelling and seeding the graves.

**Action: Clerk to ask the contractor to clear the large fallen branch from the front of the Churchyard.**

### *Edlesborough Pavilion*

Council agreed to the request from ETC to attach a box to the wall inside the storeroom to store their ball machine.

21.2 Council agreed to a new contractor, Mr Gary Francis for Parish Council Handyman tasks.

## Correspondence & Consultations

22. To note correspondence received and to consider any responses to be made.

- Ashridge Estate - Interim Car Park and Monument Drive

## Items for meeting to be held on 15<sup>th</sup> May 2025

23. To note items for the agenda for EPC meeting to be held on 15<sup>th</sup> May 2025 in Edlesborough Pavilion.
- March 2025 Accounts.

## The Meeting closed at 9.23pm

Items for future meetings when more information is available:

- Housing Needs Survey
- Edlesborough Memorial Hall Improvements
- Opening of new bank accounts

## Minutes Approved Edlesborough Parish Council Meeting

Signed \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_