



# MINUTES FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Held on Thursday 15<sup>th</sup> May 2025 in Edlesborough Pavilion, The Green, Edlesborough, LU6 2JF.

## Cllr Booth formally opened the meeting at 8.07pm

### 1. Attendance and Apologies for Absence

*Edlesborough Parish Councillors Present*

Cllr R Booth, Cllr D Ferguson, Cllr J Wilkinson, Cllr J Goodman , Cllr P Owen, Cllr K Cubbage, Cllr R Harpley, Penny Pataky, the Clerk.

*Others in attendance*

Buckinghamshire Cllr Chris Poll and one parishioner.

*Council approved the following absences*

- Cllr C Hurst – holiday
- Cllr L Wells – unwell

Apologies were also received from Buckinghamshire Council (BC) Cllr Peter Brazier and Thames Valley Police.

### 2. Declaration of Interests

Councillors gave their updated Register of Interests to the Clerk for submission to Buckinghamshire Council and publication on the Parish Council website.

### 3. Minutes

Council approved the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 17<sup>th</sup> April 2025 with no amendments.

### 4. Matters Arising from the Minutes

None were raised.

## Representatives

- Cllr Booth welcomed and congratulated Buckinghamshire Cllr Chris Poll on his re-election to Buckinghamshire Council. Congratulations were also extended to BC Cllr Peter Brazier in his absence BC Cllr Poll's report can be viewed alongside these minutes on the Edlesborough Parish Council (EPC) website.
- No information was received from or about the East Bucks Community Board.

## Planning

- Council approved the Councils responses to Planning applications.

Application No.	Address	Description	Parish Council Response
25/00958/APP 23 <sup>rd</sup> April 2025	41 Pebblemoor Edlesborough	Conversion of bungalow to chalet bungalow with raised roof ridge and 2 storey rear extension	No objections
25/01407/APP 12 <sup>th</sup> May 2025	Land South of Cow Lane Edlesborough	Erection of 24 new dwellings	OPPOSE

**7.1** Council agreed to submit the following response to the planning application - Grovebury Quarry - CB/24/00554/MW.

*"Edlesborough Parish Council endorses the objections submitted by Billington and Slapton Parish Councils."*

It was noted that this application could delay any plans to turn the quarry into a recreation area to be enjoyed by all by approximately 20 years.

**Action: Clerk to submit the response on the Central Beds website and inform Billington and Slapton Parish Councils.**

8. No Local Authorities decisions on Planning Applications were received.
9. Council agreed to take the following actions in response to BC's decision to remove all public comments from the planning section of the website.
  - lodge an objection to Buckinghamshire Council about the decision.
  - request an immediate reversal of the decision or for Buckinghamshire Council and Parish Council Councillors to be granted access to the comments.

**Action: Clerk to draft and submit the objection.**

## Villages

10. Council received the following updates/information about the villages

### 10.1 Edlesborough

- The white lines and no parking road markings at the junctions near the shops have been refreshed.

### 10.2 Dagnall

- An untaxed and uninsured car in the layby near Dagnall School has been reported to Thames Vallet Police.

### 10.3 Northall

- Eaton Bray Road is now open.

### 10.4 Vehicle Crime Survey.

- To date no responses have been received. The Clerk has informed Eaton Bray Parish Council about the lack of response.

## Projects

11. Council received the following updates on Projects:

### 11.1 Edlesborough Pavilion Update.

**11.1.1** Council accepted Mr Richard Diggle's retirement from the Edlesborough Pavilion project. Mr Diggle has confirmed that the final purchase order can be cancelled and that there are no outstanding invoices.

Council will consider what action to take in respect of the Pavilion Working Party at the June Council meeting.

**11.1.2** Council has received a refund from UK Power Networks in the amount of £13,699.23 (including VAT). The reason for the refund is due to *"a technical review and has found that the substation upgrade was not required....the 100% customer funded works were completed in 2021 regarding the installation of the cut out and alteration of service provision, records show that the substation does not need to be upgraded as its not at capacity and can carry the customer load as it is."*

The money will be returned to the Edlesborough Pavilion Project and the VAT updated accordingly.

## Traffic Calming

12. Council received the following updates about:

### 12.1 Moveable Vehicle Activated Speed (MVAS) Devices.

- A claim has been submitted for the damaged MVAS device. Zurich have issued a reference number and are reviewing the claim. Once Council knows the outcome of the claim a decision will be made about replacing the damaged device.
- Truvelo have confirmed that the warranty on a refurbished device is six months. The warranty on a new device is 24 months. The newer model does not have numberplate recognition.
- Cllr Wilkinson proposed that two MVAS devices are placed at the same location, facing in the same direction to test whether they are recording the same data.

***Action: Clerk to confirm with the Council contractor and Truvelo that this is a feasible proposal. If it is both devices will be located in the same position next month.***

#### 12.2 Speedwatch.

- The new email address is set up and has been updated on the website and in the Focus report. Mr Williams has been given view only access to his old email address to enable him to access all the previous work on Speedwatch and Traffic Calming.

## Voluntary Groups

### 13. Council received reports from the following Voluntary Groups.

#### 13.1 Friends of the Church on the Hill.

- EDLEFEST tickets continue to sell.
- The celebration for the restoration of the church window will be held on Sunday 18<sup>th</sup> May, from 1.45 – 2.30pm at the Church on the Hill.
- The CCT have been provided with a copy of the Council's insurance policy for EDLEFEST.
- Mr Wyn Johns has been nominated for CCT Regional Supporter of the Year (South East) Award 2025.

#### 13.2 EDaN Beautification Team.

- Mrs Cubbage confirmed that the group is working with Mr Monnington to purchase perennial plants for the planters. Mr Monnington has confirmed that he will once again water the village planters this year.

## Finance & Accounts

14. Council approved the accounts for the months ended 31<sup>st</sup> March 2025.
15. Council approved the figures being submitted on the AGAR 2024/25, the Clerk will now pass the accounts to the Internal Auditor.
16. Council approved the authorisation of May 2025 payments.
17. Council ratified its decision to enter into a two month contract with SSE for the streetlight energy. The Clerk will continue to monitor the situation and will present the Council with new energy contracts as and when they come available.

The Clerk confirmed that the following actions have been taken in respect of the Councils bank mandate;

- Cllr Harpley and Cllr Owen have now been added to the bank mandate.
- Cllr Cubbage is being removed from the bank mandate.
- Mr Williams has been removed from the bank mandate.

18. Council considered Cllr Wilkinson's Annual Charges review recommendations and agreed the following charges.

**EMH** –It was agreed that the Hall fees would increase to:

Ad hoc commercial & private hire	£18.30 effective July 2025
Ad hoc parishioner users	£11.10 effective July 2025 (minimum three hours hire)
Regular commercial users	£14.00 effective July 2025 for new hirers, effective Sept 2025 for existing hirers

Local non-profit regular users	£10.40 effective Sept 2025
Half day rate	£90.40 effective July 2025
Full day rate	£150.60 effective July 2025
Election rate	£123.00 effective June 2025

**Action: Manager to inform regular hirers that their fees will increase from 1<sup>st</sup> September 2025. Clerk to update website and booking form accordingly.**

#### **The Green**

Adult football	£22.40 per match effective Aug 2025
Edlesborough Cricket Club	£479.00 per year effective January 2026
EB Lions	£533.00 per year effective Aug 2025
Tennis Club ground rent	No increase due until June 2028
Personal Trainers/Outdoor Fitness Groups (Commercial)	£6 per session effective June 2025

**Action: Clerk to inform sports clubs accordingly.**

**Cemetery** – Cllr Cabbage proposed a 5.2% increase on the cemetery fees, rounded to the nearest pound, all agreed. To be applied from 1<sup>st</sup> June 2025

Child (0-12 yrs.) burial plot	£128 parishioners	£512 non-parishioners
Child (13-16 yrs.) burial plot	£168 parishioners	£672 non-parishioners
Standard adult burial plot	£324 parishioners	£1,296 non-parishioners
Cremated remains plot	£162 parishioners	£648 non-parishioners
Memorials (to erect)	£75 parishioners	£300 non-parishioners
Second burials	£75 parishioner	£300 non-parishioners
Second cremated remains	£52 parishioner	£208 non-parishioners
Transfer of Exclusive Right of Burial	Increases from £11 to £12	

#### **Allotments**

Cllr Harpley proposed an increase of 30p per pole to be applied from October 2026. Cllr Cabbage seconded the motion, all agreed.

**Action: Clerk to inform the tenants in September 2025 and update the website accordingly.**

## **Clerk's Report**

19. Council received the following reports on all amenities including Buckinghamshire Council Devolved Services.

#### **EMH**

Octopus Energy is scheduled to install smart meters for the gas and electricity supplies at the end of May. The clerk withheld £15 of one hall hirers deposit due to the hall not being left clean and tidy following their booking.

#### **Edlesborough Pavilion**

The Clerk has informed ECSC CIO that they may install window restrictors on the windows at the Pavilion.

#### **Cemetery**

One memorial application has been received.

#### **Churchyard**

Nothing to report.

#### **Bus stops**

Nothing to report.

### *Litter, recycling and dog waste bins*

The Clerk has written to BC as the litter bin near The Maltings, Dagnall is not being reassembled correctly after emptying. If BC informs the Clerk that the bin is broken a replacement will be ordered.

### *General Waste Bin at EMH*

Currently this bin is no longer meeting the Councils requirements. Council previously agreed that the volunteer litter pickers could dispose of the waste they collect in the general waste bin at EMH. However, when the Council contractor empties the bins on the Green and at the Cemetery, he is finding that the bin at EMH is full. This is resulting in the contractor either leaving the bins on the Green full or having to store the waste at his yard, which despite signs on the bins often contains dog waste. This also means that hirers of EMH have nowhere to dispose of their waste.

The Clerk proposed that Council obtain a second general waste bin from BC at a cost of £3.05 per week rental and £11.50 per empty. One waste bin will be for the litter pickers and hall hirers, and one will be for the council contractor to use. Council agreed to this proposal.

***Action: Clerk to order bin from BC and inform the contractor and litter pickers about the change.***

### *Bin beneath Edlesborough Pavilion Balcony*

The Council contractor empties the litter bin beneath the pavilion balcony at the same time as the rest of the bins on the Green in order to support ECSC CIO. ECSC CIO have been supplied with a key to access this bin and can carry out additional empties themselves should the bin need it.

The Clerk proposed that the Council install a blue recycling bin beneath the balcony next to the green waste bin as much of the waste disposed of in this bin is recyclable. This bin can then be added to the Council contractors emptying schedule and again ECSC CIO can empty it more often should the need arise. All agreed.

***Action: Clerk to purchase and arrange installation of the blue bin. Clerk to write to ECSC CIO and ECSC Trading Company and inform them of the Council's decision.***

### *Car Parks*

Nothing to report.

### *EB Lions*

The season will end by 20<sup>th</sup> May. The Annual Awards Day Presentation will take place on Edlesborough Green/Edlesborough Pavilion on 14<sup>th</sup> June.

Council granted permission in principle for EB Lions to use Edlesborough Green one evening over the summer for a "Club/Community Night." This will involve pop up goals and cones and will be a relaxed evening for coaches, players and potential new players to meet and have a friendly kick about.

***Action: Clerk to inform EB Lions FC. Date must be agreed with the Clerk prior to the event.***

### *Edlesborough Tennis Club*

The annual ground rent has been paid.

### *Edlesborough Cricket Club*

The cricket season has commenced.

### *Allotments*

The site inspections have taken place.

***The Green*** – two tenants have been written to about the condition of their plot.

Lee Hutt attended to a leaking tap at The Green. Council raised concern about the high number of tap failures at this site.

***Action: The Clerk will write to the tenants to ask if any tenant is prepared to carry out tap repairs as happens at the other allotment sites.***

*The Clerk will ask the Council plumber if it is possible to reduce the water pressure at the site, and/or whether a different tap will last longer?*

**Cow Lane** - two tenants have been written to about the condition of their plot; one has had their plot reduced in size. The Council contractor has been asked to clear an area of weeds and growth near the site entrance.

**Dagnall** – eight tenants have been written to about the condition of their plots.

**Northall** – the inspection will take place in the next week.

#### **Edlesborough Green**

The handyman has been asked to remove ivy from the trees and install the replacement plaque for one of the memorial trees.

#### **Play Area**

The handyman has been asked to replace a missing bolt on the older red slide and will be asked to tighten some of the fixings on the play area fence. The Clerk will assess the red slide again and will as a precaution tape it off to prevent it being used until the repair is complete.

#### **EPC Surgery**

This took place on 1<sup>st</sup> May 2025, no parishioners attended.

#### **AEDs & First Responders**

The devices have been checked and the Circuit updated accordingly.

#### **St Mary's Carnival**

EBPC have confirmed that Cllr James O'Brien and Cllr Sue Cappella will be in attendance on the day.

#### **Bridlepath and War Memorial**

Nothing to report.

#### **Streetlights**

Bellway Homes have contacted the Clerk about EPC completing the adoption of the lights on the High Street, Edlesborough. More information will be circulated to the Council upon receipt.

#### **Website**

This has been updated to include Cllr Julie Goodman's information.

## **Correspondence & Consultations**

20. Council has received correspondence from a parishioner and a company regarding Buckinghamshire Councils decision to remove planning comments.

21. Items for the agenda for EPC meeting to be held on 19<sup>th</sup> June 2025 in Edlesborough Pavilion.

- Edlesborough Pavilion Working Party
- Biodiversity Audit of Edlesborough Parish
- EPC Volunteer Recognition Scheme.

Items for future meetings when more information is available:

- |                                |   |
|--------------------------------|---|
| • Pastures Hedge Project       | • Edlesborough Green Play Area Phase 2    |
| • Housing Needs Survey         | • Outdoor Fitness Equipment on            |
| • Parish Tree Survey           | Edlesborough Green                        |
| • Opening of new bank accounts | • Edlesborough Memorial Hall Improvements |

The meeting closed at 9.41pm

Signed for and on behalf of Edlesborough Parish Council	
Name	Cllr Rosie Booth
Signature	
Position	Chair
Date	19/06/2025
Minute Record	3. Minutes