



CLERK'S REPORT FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Held on Thursday 17th July 2025 in Edlesborough Memorial Hall, High Street, Edlesborough.

Open Forum

Nothing was raised.

Cllr Booth formally opened the meeting at 7.31pm

1. Attendance and Apologies for Absence

Edlesborough Parish Councillors Present

Cllr R Booth, Cllr D Ferguson, Cllr J Wilkinson, Cllr J Goodman, Cllr P Owen, Cllr Wells, Cllr K Cubbage, Cllr R Harpley, Penny Pataky, the Clerk.

Others in attendance

Buckinghamshire Cllr Peter Brazier and one parishioner.

Absence

Council approved the following apologies for absence;

Cllr C Hurst – medical reasons

Apologies were received from Buckinghamshire Council (BC) Cllr Chris Poll.

2. Declaration of Interests

None were declared.

3. Minutes

Council approved the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 19th June 2025 with no amendments.

4. Matters Arising from the Minutes

No matters were raised not covered in the agenda.

Representatives

5. Buckinghamshire Cllr Peter Brazier was in attendance he reported that Buckinghamshire Enforcement have now made contact and are in communication with Wild Magic who are operating at the Old RAF Site in Edlesborough. BC Cllr Brazier will be attending the upcoming open day at the site.

He responded to questions about the proposed SANG (Suitable Alternative Natural Green Space) at Kingsbrook and Pitstone Quarry. Confirming that the SANG's must be fully funded for a minimum of 80 years. When the SANGs are approved this will be significant for Edlesborough Parish.

More information about the Pitstone Quarry SANG can be viewed at [CM/0020/24 | The importation of inert material and the revised working of permitted chalk reserves for use in the restoration of Pitstone Quarry with enhanced landscaping and biodiversity measures, and to create a new outdoor recreation resource, with a network of footpaths, open water swimming lake, welfare units and car parking facilities, for use in part as a Suitable Alternative Natural Green Space \(SANG\). | Pitstone Quarry Upper Icknield Way Pitstone Buckinghamshire LU7 9GL](#)

6. Council received/noted the following information from or about the East Bucks Community Board. The Clerk attended a Clerk's Community Board meeting and circulated an update to the Council via email prior to the meeting. Michelle Parker the coordinator will be meeting with the Clerk and Council Chair to identify and discuss and priorities for Edlesborough Parish before the first board meeting in September.

Action: Cllrs to notify Clerk and Chair of any priorities they wish to be raised at the meeting.

Planning

7. There were no Planning applications this month.

8. Council received the Local Authorities decisions on Planning Applications.

Application No.	Address	Description	Parish Council Response	Decision
25/01431/APP 19 th May 2025	4 Dagnall Road Edlesborough	Construction of a replacement single storey rear extension	No objections	REFUSED
25/01097/APP 22 nd May 2025	Beaumont Church End Edlesborough	Single storey rear extension and modified roof configuration of existing side extension	No objections	Permitted
25/01590/ALB 6 th June 2025	Little Gaddesden Lodge Brownlow Gate Dagnall	Replacement stainless steel flat roof	No Objections	Permitted

Council ratified its decision to respond with “no objections” to Central Bedfordshire’s request for a response to the proposed street names of Courtyard and Ridgeway at Mile Barn Farm, Hemel Hempstead Road, Dagnall HP4 1QR.

Buckinghamshire Council have informed Council that they will no longer be relying on yellow site notices to publicise applications. Later in 2025 they will use neighbour notification letters to notify adjoining properties of applications. This is to align the approach to publicity with other areas in Buckinghamshire.

Site notices shall only therefore be put up in certain instances, where triggered by specific constraints.

As a result, parishioners can expect to see fewer site notices within the Aylesbury Vale area. The council may receive questions from residents due to the change in approach.

Action: Council to inform parishioners of this change via the October Focus Report and Facebook.

The latest Town and Parish Planning Forum Slides have been circulated to the full Council. These slides include information about the Chiltern Beechwoods Special Area of Conservation, Performance Update, Planning Enforcement, Local Plan Update, New NPPF and 5 Year Housing Land Supply and Neighbourhood Planning Update.

Villages

9. Council received the following updates/information about the villages

9.1 Edlesborough

The Clerk alerted Thames Valley Police (TVP) to a further burnt motorcycle/moped on the right of way just off Eaton Bray Road. TVP had no reports of a stolen bike but managed to identify the model and will be sharing the information with Beds Police.

The broken bridge railing and uneven surface on this right of way have both been reported to the BC Rights of Way Team.

Concern was also raised about the condition of Pebblemoor road surface where it meets Cocks Close.

Action: Clerk to raise this with the Local Area Technician.

9.2 Dagnall

Dagnall Under 5s has closed. The group first started in 1975 and has supported many parishioners throughout its time at Dagnall.

Cllr Owen raised concern about the speed of vehicles, increase in accidents and condition of the road surface and markings at Dagnall roundabout.

Action: Clerk to draw this to the attention of the Local Area Technician and ask if there are any plans to improve the road surface and visibility of the roundabout.

9.3 Northall

Nothing to report.

Projects

10. Council received updates on the following Projects:

10.1 Edlesborough Pavilion Update.

The Working Party is scheduled to meet on 28th July 2025.

Council ratified its decision to allow ECSC CIO to install two ventilation bricks in the plant room of Edlesborough Pavilion.

10.2 Parish Tree Survey

Council ratified its decision to accept the quote from The Tree Rangers for the tree works at Edlesborough Churchyard.

Council reviewed the quotes for tree works in Edlesborough Parish received to date and made the decision to go with Titan Trees but will review two further quotes expected in the coming days and if either are significantly better may change this decision.

Action: Clerk to circulate other quotes once received. Should the further quotes not be significantly better the Clerk will raise a quote for the preferred quote.

10.3 Rewilding and Biodiversity Project

Prior to the meeting Cllr Owen and Cllr Wells had circulated the Biodiversity Report and a Summary of its findings. The summary was well received and has highlighted some good ideas.

Other Councillors are welcome to offer suggestions/get involved.

Action: Cllr Owen and Cllr Wells will develop an action plan with short, medium and long term proposals/costed projects.

Traffic Calming

11. Council received the following updates about:

11.1 Moveable Vehicle Activated Speed (MVAS) Devices.

The Clerk has raised a purchase order for a refurbished device. Delivery is expected on 18/07/25.

The Northall and Dagnall devices have been swapped.

Truvelo is analysing the data from the Dagnall device to confirm whether it is recording the speeds when it is recalibrating.

11.2 Speedwatch.

A resident of Tring Road has requested that the road be made a “no overtaking” stretch due to the speeds and hazards near the homes in Edlesborough. The Clerk has directed them to Buckinghamshire Highways and Thames Valley Police.

Voluntary Groups

12. Council received the following reports from the following Voluntary Groups.

12.1 Friends of the Church on the Hill.

Nothing to report.

12.2 EDaN Beautification Team.

Nothing to report.

Finance & Accounts

13. Council approved the accounts for the months ended 30th June 2025.

14. Council approved the authorisation of June 2025 payments.

The Clerk shared information from Electoral Services about the cost of the uncontested election. Council agreed to ask questions about the costs. The invoice is expected in August.

Action: Clerk to ask about the abbreviations and the costs.

Clerk's Report

15. Council received the following reports on all amenities including Buckinghamshire Council Devolved Services.

Buckinghamshire Devolved Services

The Clerk has written to two companies who have erected illegal advertising signs in the Parish. The Clerk has removed and stored one companies adverts. If the second companies are not removed by 21st July the Clerk will remove and store the adverts. All adverts will be disposed of if not collected within 28 days of removal.

The Clerk has responded to complaints about the overgrown footpath on the amenity land on Cow Lane, the complaint and photos of the growth have been sent to Buckinghamshire Council Streetscene who have confirmed they will clear the growth.

Following contact from a resident in Northall regarding clearance of a right of way, the council contractor now has their contact information enabling him to access the right of way to carry out the necessary clearance work.

A resident in Dagnall has been contacted regarding their plants obstructing the pavement.

Two residents in Edlesborough have been contacted regarding their plants obstructing the pavement.

Edlesborough Memorial Hall (EMH)

Following a further break in at the Scout Hall the Scouts request use of temporary EMH Wi-Fi to support CCTV at the Scout Hall until they have their own Wi-Fi. Council agreed to this request.

Edlesborough Pavilion

ECSC CIO have asked if extra tables from the planned craft fair in August can be set up on Edlesborough Green. The Clerk informed ECSC CIO that they must ensure that their insurance will cover this as the fair will extend outside the leased area of the Pavilion. This will be in line with other organisations using Edlesborough Green(i.e. St Mary's Village Carnival).

ECSC CIO have been provided with a copy of the plan of the building that is referred to in the lease.

The Clerk is still awaiting confirmation that ECSC CIO's insurance renewed on 1st June and copies of the policy and schedule.

Action: Clerk to obtain a quote for EPC to insure the building. Clerk to write again to ECSC CIO requesting evidence that the required insurance is in place. If evidence is not provided EPC will insure the building and invoice ECSC CIO for the cost.

Cemetery

There will be two interments of ashes this month.

Churchyard

A purchase order has been raised for the required tree works.

Bus stops

The Clerk has asked the handyman to remove graffiti from the Moor End bus stop.

Litter, recycling and dog waste bins

The Clerk has ordered a new litter bin to replace the broken one near The Maltings, Dagnall. This will be installed upon receipt.

Dog Waste Bins

Nothing to report.

General Waste Bin at EMH

The second general waste bin for EMH has been delivered. This bin will be used by the litter pickers and hall hirers.

Action: Clerk and Lorna Cubbage to monitor bin and assess whether it requires a lock.

Car Parks

Nothing to report.

Edlesborough Green & St Mary's Carnival

The Carnival took place on 5th July.

Vistaprint have replaced the banner free of charge, as the supporting pole broke.

One written suggestion was received asking for Council to grant permission for residents to use the Thorn Turn Tidy Tip. No contact information was provided so a response cannot be given.

Councillors agreed that the stall was well attended after the carnival procession arrived. Prior to that footfall was very low. It was agreed to have a stall at the 2026 carnival, possibly with the focus on the Rewilding and Biodiversity project.

Edlesborough Green Play Area

Kompan returned to site and removed a protruding piece of metal from the ground. It is believed this is part of the removed swing set.

EB Lions

EB Lions FC have been asked to ensure that caps are installed over the holes where the adult goal posts have been removed.

Edlesborough Tennis Club

Nothing to report.

Edlesborough Cricket Club

It has been drawn to the Council's attention that people have complained/are turning off the tap when ECC are watering the cricket square.

Allotments

The Green – two tenants have volunteered to help maintain the taps on site. One will be replacing the broken supporting post at the weekend.

Cow Lane – nothing to report.

Dagnall – The Clerk received a complaint about Dagnall School pupils trampling on plots and helping themselves to produce. The Clerk has contacted the school, and the Head responded confirming that she would speak to the pupils.

A complaint has been received about two dogs off the leads being aggressive to a tenant.

There have been reports of a wallaby at the site.

Northall – the Clerk has written again to the tenant about a structure they have erected without permission. To date no response has been received.

EPC Surgery

This took place on 3rd July. An Edlesborough Cricket Club representative complained that someone was turning the tap off when he was watering the cricket pitch. The Clerk and Cllr Hurst explained that this was not a Council matter.

AEDs & First Responders

Nothing to report.

Bridlepath and War Memorial

Nothing to report.

Streetlights

The Bellway light on the High Street is still failed. The Clerk has chased Bellway again about this.

15.1 Council ratified its decision to enter into a three month streetlight energy contract with SSE. Council is not able to move to another supplier until the upgrade to half hourly metering has been completed.

Website

Nothing to report.

Policies

16. Having been circulated prior to the meeting Council agreed to adopt the following policies.

16.1 Grievance Policy

16.2 Equality and Diversity Policy

Action: Clerk to create a policies page on the website.

Correspondence & Consultations

17. To note correspondence received and to consider any responses to be made.

Nothing to report.

Next Meeting

18. To note items for the agenda for EPC meeting to be held on 18th September 2025 in Edlesborough Pavilion.

The Meeting closed at 21.15

Items for future meetings when more information is available:

- Pastures Hedge Project
- Housing Needs Survey
- Opening of new bank accounts
- Edlesborough Green Play Area Phase 2
- Outdoor Fitness Equipment on Edlesborough Green
- Edlesborough Memorial Hall Improvements
- Parish Recognition Scheme

Signed for and on behalf of Edlesborough Parish Council	
Name	Cllr Rosie Booth
Signature	
Position	Chair
Date	To be ratified on 18/09/25
Minute Record	3. Minutes