



**AGENDA**  
**FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH**  
**COUNCIL**  
**THURSDAY 18<sup>TH</sup> JUNE 2026**

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**Date:** Thursday, 18<sup>th</sup> June 2026

**Time:** 7.30pm

**Venue:** Edlesborough Memorial Hall, High Street, Edlesborough, LU6 2HX

## Summons

**To:** Members of Edlesborough Parish Council

Cllr R Booth, Cllr D Ferguson, Cllr J Goodman, Cllr C Hurst, Cllr J Wilkinson, Cllr P Owen, Cllr L Wells, Cllr K Cabbage, Cllr R Harpley

Councillors are hereby summoned to attend an Ordinary Meeting of Edlesborough Parish Council to be held at the above time and venue.

Members of the public and press are welcome to attend.

**Signed:** Penny Pataky, Clerk to the Council

**Date:** 12 June 2026

*The Chair may, at their discretion and at a convenient time during the meeting, adjourn proceedings to allow members of the public to address the Council. Members of the public are reminded that they must remain silent during the transaction of Council business.*

## Agenda Items (with guide times)

### 7.30pm – Open Meeting

#### **1. Attendance and Apologies for Absence**

To consider and approve apologies for absence.

#### **2. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Edlesborough Parish Council Code of Conduct, Councillors are requested to disclose any personal or prejudicial interests relating to matters on the agenda.

#### **3. Minutes**

**3.1** To approve the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday, 21<sup>st</sup> May 2026.

**3.2** To approve the minutes of the Annual Meeting of Edlesborough Parish Council held on Thursday, 21<sup>st</sup> May 2026.

**3.3** To approve the minutes of the Annual Meeting of Edlesborough, including Dagnall and Northall held on Thursday, 28<sup>th</sup> May 2026.

#### **4. Matters Arising from the Minutes**

To note any matters arising not otherwise covered on the agenda.

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## 7.45pm – Representatives

5. To receive a report from the Buckinghamshire Ward Councillor.
  6. To receive and note information from the East Bucks Community Board.
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## 7.55pm – Planning

7. To approve or ratify the Council's responses to planning applications:
    - 7.1 **PL/26/03660/FA** - 22 Leighton Road, Edlesborough, Buckinghamshire, LU6 2ES  
Replace existing front boundary fence with a new timber fence measuring 2.0 metres in height.
  8. To receive the Local Authorities decisions on planning applications.
  9. To approve the submission of an official report to Buckinghamshire Council's Planning Enforcement Team regarding the current use of the former NMJ Motorhouse site on Leighton Road, Edlesborough.
  10. To receive updates on the Buckinghamshire Council Local Plan.
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## 8.05pm - Villages

11. To receive updates and information relating to:
    - 11.1 Edlesborough
    - 11.2 Dagnall
    - 11.3 Northall
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## 8.20pm - Finance & Accounts

12. To approve the authorisation of payments for June 2026.
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## 8.30pm - Projects

13. To receive updates on the following projects:
    - 13.1 Edlesborough Pavilion
    - 13.2 Upgrade the heating system in Edlesborough Memorial Hall
      - 13.2.1 To consider quotes for the upgrading of the heating system.
      - 13.2.2 To consider quotes for the installation of high-level Destratification Fans to support the new heating system.
    - 13.3 To consider quotes to replace the boilers in Edlesborough Memorial Hall
    - 13.4 To approve the quote for the Website upgrade works
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## 8.50pm – Policies for Adoption or Review

14. Policies to adopt
  - 14.1 Bereavement Policy
  - 14.2 Sickness & Absence Policy
  - 14.3 Whistleblowing Policy
15. Policies to review
  - 15.1 Social Media Policy

- 15.2** Data Protection Policy
  - 15.3** Freedom of Information Policy (Including Charges Schedule for publication on Website)
  - 15.4** Complaints Procedure
  - 15.5** Casual Use of Edlesborough Green Policy
  - 15.6** Policy Statement concerning competitive games held on Edlesborough Green
  - 15.7** Expenses Policy
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## 9.00pm – Voluntary Groups

**16.** To receive updates and reports from:

- 16.1** Friends of the Church on the Hill
  - 16.2** EDaN Beautification Team
  - 16.3** Volunteer Litter Pickers
    - 16.3.1** To confirm the insurance status for the Volunteer Litter Pickers.
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## 9.10pm – Clerk’s Report

**17.** To receive the Clerk’s report, including updates on all Council amenities and Buckinghamshire Council devolved services.

- 17.1** To agree to register with Parish Online
  - 17.2** To ratify Councils decision to purchase a mobile phone
  - 17.3** Appointment of Council Handyman
  - 17.4** To consider options for resolving the issue of allotment tenants not displaying the plot number on their plot.
  - 17.5** To consider a request for casual users to have permission to use UV pop tents and/or pop up gazebos on Edlesborough Green.
  - 17.6** To agree to facilitate eight extra bins in Pebblemoor car park for the St Mary’s Carnival and that St Mary’s Carnival Committee will pay the additional fee.
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## 9.20pm – Items for Future Agendas

**18.** To note items for inclusion on the agenda for the meeting of Edlesborough Parish Council to be held on 16<sup>th</sup> July 2026 at Edlesborough Memorial Hall.

- Additional payments to PWLB.
  - Nominations for Parish Recognition Scheme.
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## 9.30pm – Close of Meeting

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### Items for Future Consideration (subject to availability of further information)

- Edlesborough Memorial Hall Improvements

- Outdoor Fitness Equipment on Edlesborough Green
  - Housing Needs Survey
  - Speedwatch
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## Members of the Public

In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public may address the Council during the Public Forum. The public may be excluded from the meeting where publicity would be prejudicial to the public interest due to the confidential nature of the business being transacted.

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