



MINUTES

ADDITIONAL ORDINARY MEETING OF EDLESBOROUGH PARISH COUNCIL

Date: Thursday, 20th August 2026 **Time:** 7.30pm

Venue: Edlesborough Memorial Hall, High Street, Edlesborough, LU6 2HX

Open Forum

A parishioner asked about the following two items;

1. Noise generated by the phone mast on High Street, opposite Edlesborough Memorial Hall. The parishioner outlined the process he has gone through trying to address the excessive noise generated by the phone mast. The mast can be heard inside properties of St Mary's Glebe and has now been reported to Environmental Health. He asked if the Council would support him in the future should the matter not be resolved. The parishioner will keep the Council updated of their progress.
2. What can be done to address the trees on the grass verge opposite Edlesborough Memorial Hall. He has reported his concerns to Buckinghamshire Council Fix my Streets. It has been confirmed that the trees fall under the jurisdiction of Buckinghamshire Council.

Action – Buckinghamshire Councillor Chris Poll will raise the issue with Buckinghamshire Councillor Peter Brazier who has been supporting the parishioner with this matter.

All other parishioners were in attendance to hear about item 5.

Council agreed that it would invite comments and questions from the parishioners once Councillor Wilkinson had outlined the Council's agreed response.

Cllr Booth opened the meeting at 7.40pm

1. Attendance and Apologies for Absence

Edlesborough Parish Councillors Present

Cllr Booth, Cllr Goodman, Cllr Hurst, Cllr Wilkinson, , Cllr Harpley, Cllr Owen, and Cllr Wells .

Others in attendance

Buckinghamshire Council (BC) Councillor Chris Poll

Penny Pataky, the Clerk

Parishioners in attendance

- Twelve

Council approved apologies for absence from

Cllr Ferguson – Holiday

Cllr Cubbage – Family Commitment.

Council received apologies from

Buckinghamshire Council Councillor Peter Brazier.

2. Declarations of Interest

None were declared.

3. Minutes

3.1 Council approved the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday 16th July 2026 with no amendments.

4. Matters Arising from the Minutes

Nothing was raised.

Planning

5. Response to the Buckinghamshire Council Consultation on the final version of the Local Plan.
Cllr Wilkinson shared his proposed response and explained the reasoning for the response. Council considered the response. Councillors and parishioners had the opportunity to ask questions.
Cllr Wilkinson and Buckinghamshire Cllr Poll answered the questions and explained the process for the next stages of the Local Plan.

Cllr Harpley seconded Cllrs Wilkinson's proposed response, and all agreed.

Action: The Clerk will submit the agreed response to the Local Plan. A copy will be placed on the Council website.

6. Cllr Harpley informed the Council that a group of Northall residents are exploring submitting an application to register The Swan Public House as an Asset of Community Value (ACV).
Council agreed that in principle it could support the application.

Action: Cllr Harpley will advise the residents that they should submit a formal response to the Council requesting its support.

Finance and Accounts

7. Council approved the accounts for the month ending 31st July 2026.
8. Council approved the authorisation of payments for August 2026.

Improvements to Edlesborough Memorial Hall

9. Council considered the options and associated quotes for upgrading the Edlesborough Memorial Hall heating system, including:
 - 9.1 installation of new radiators in the main hall and kitchen;
 - 9.2 installation of high-level destratification fans to support the heating system;
 - 9.3 replacement of the boilers at Edlesborough Memorial Hall;
 - 9.4 installation of wall-mounted air conditioning heat pump units in the main hall and kitchen to replace the current heating system, including any associated costs for a suitable power supply;
 - 9.5 installation of electric heaters in the Edlesborough Memorial Hall toilets.

Council agreed that the primary reasons for upgrading the system were the excessive noise created by the fan heaters in the main hall and making the system more economical.

The Clerk confirmed that Matt Edwards had attended and had addressed the issue with the boiler flue. The possible issue with the expansion tank had not been addressed.

Council agreed that clarification needed to be sought from the contractors ensuring that the quotes had accounted for the heat loss of the building and that their recommendations will meet the hall requirements.

Action: Cllr Booth to help draft clarification questions for the Clerk to submit to the contractors.

Friends of the Church on the Hill, Edlesborough

10. Council approved the joint response from the Council and Friends of the Church on the Hill, Edlesborough, to The CCT's Memorandum of Understanding.

Action: Clerk to submit the response to The CCT.

Allotments

11. Council ratified its decision to temporarily ban bonfires at the allotments.

12. Council agreed a plan for the unworked plots at the Northall allotment site.

Actions

- ***The Clerk will serve written notice to the tenant advising them that their tenancy will be terminated on 30.09.2026. The tenant must remove all their personal belongings by 30.09.2026 and leave the plot clean and tidy. Any belongings remaining after 30.09.2026 may be shared by existing allotment tenants or disposed of.***
- ***The Council accepted the proposal from an existing tenant to take on part of the unworked plot.***
- ***The Clerk will inform the Northall tenants of the plan and ask for their support in clearing the plots.***
- ***If necessary the Council will hire a skip for plot clearance.***
- ***The Clerk will continue to explore the use of Community Service Workers to clear the unworked plots.***

Edlesborough Pavilion Project

13. Council received an update on the repair works at Edlesborough Pavilion.

Cllr Booth and the Clerk explained to the Council the progress so far and issues with the project to date. Council is currently awaiting a proposal from High Five Construction on how the issues will be addressed and how the project will be completed.

Items for Future Agendas

14. The following items were noted for inclusion on the agenda for the meeting of Edlesborough Parish Council to be held on 17th September in Edlesborough Memorial Hall.

- Renewal of Council Insurance Policy.
- Memorandum of Understanding between Edlesborough Parish Council and Edlesborough Community Sports Club.
- Clerk's contract of Employment.
- Suspension of football on Edlesborough Green.
- Purchase of iPads for Councillor use.
- Improvements to pavement on Pebblemoor near Tesco.
- Future of Friends of the Church on the Hill, Edlesborough.
- Terms of Reference for Churchyard Volunteers Group.
- Review status between the Council and The Churches Conservation Trust.
- Benches on Edlesborough Green.

The Meeting Closed at 21.45

Items for Future Consideration (subject to availability of further information)

- Edlesborough Memorial Hall Improvements

- Outdoor Fitness Equipment on Edlesborough Green
- Housing Needs Survey
- Speedwatch

• Signed for and on behalf of Edlesborough Parish Council	
Name	
Signature	
Position	Chair to Council
Minute Record	3. Minutes