



AGENDA
FOR THE ORDINARY MEETING OF EDLESBOROUGH PARISH
COUNCIL
THURSDAY 17TH SEPTEMBER 2026

Date: Thursday, 17th September 2026

Time: 7.30pm

Venue: Edlesborough Memorial Hall, High Street, Edlesborough, LU6 2HX

Summons

To: Members of Edlesborough Parish Council

Cllr R Booth, Cllr D Ferguson, Cllr J Goodman, Cllr C Hurst, Cllr J Wilkinson, Cllr P Owen, Cllr L Wells, Cllr K Cabbage, Cllr R Harpley

Councillors are hereby summoned to attend an Ordinary Meeting of Edlesborough Parish Council to be held at the above time and venue.

Members of the public and press are welcome to attend.

Signed: Penny Pataky, Clerk to the Council

Date: 10 September 2026

The Chair may, at their discretion and at a convenient time during the meeting, adjourn proceedings to allow members of the public to address the Council. Members of the public are reminded that they must remain silent during the transaction of Council business.

Agenda Items (with guide times)

7.30pm – Open Forum

This is an opportunity for members of the public to ask questions and make suggestions.

Please note Council may not decide on a matter raised unless it is included in the agenda below. Outstanding questions may be referred to a future agenda for consideration. The period for public participation shall not exceed 15 minutes.

7.45pm – Open Meeting

1. Attendance and Apologies for Absence

To consider and approve apologies for absence.

2. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Edlesborough Parish Council Code of Conduct, Councillors are requested to disclose any personal or prejudicial interests relating to matters on the agenda.

3. Minutes

To approve the minutes of the Additional Ordinary Meeting of Edlesborough Parish Council held on Thursday, 20th August 2026.

4. Matters Arising from the Minutes

To note any matters arising not otherwise covered on the agenda.

7.50pm – Representatives

5. To receive a report from the Buckinghamshire Ward Councillor.
 6. To receive and note information from the East Bucks Community Board.
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8.00pm – Planning

7. To approve or ratify the Council's responses to planning applications:
 - 7.1 PL/26/03883/HB - Well Farm Ringshall Road Dagnall Buckinghamshire HP4 1QU
Listed building consent application for conversion and extensions of existing barn and outbuildings to create 4no. dwellings including changes to fenestration and associated parking and landscaping.
 - 7.2 PL/26/04974/FA - 22 Leighton Road Edlesborough Buckinghamshire LU6 2ES
Change of use of land from agricultural use to private equestrian use together with the erection of a stable block, construction of a riding arena, associated hardstanding, access track, means of enclosure, landscaping and associated works.
 - 7.3 PL/26/05490/FA - Chasselas South End Lane Northall Buckinghamshire LU6 2EX
Construction of two storey rear extension to existing dwelling.
 - 7.3 PL/26/06540/TP – 5 Pine Road, Edlesborough, Buckinghamshire, LU6 2EJ
Copper Beech (T1): crown reduction by approx 4m to a suitable lateral growth of branches interfering with building, telephone wires and overhanging neighbouring driveway, crown lift of low hanging branches to approximately 3m to remove nuisance
 - 7.4 PL/26/06812/FA - 4 Leighton Road Edlesborough Buckinghamshire LU6 2EH
Erection of single story side extension.
 - 7.5 PL/26/05990/FA - Little Orchard Cottage Chapel Lane Northall Buckinghamshire LU6 2HF
Single storey side extension to existing cottage. Renovation works to existing cottage to bring back heritage elements including: sash windows, render and half boarding.
 - 7.6
 8. To receive the Local Authorities decisions on planning applications.
 9. To receive updates on the Buckinghamshire Council Local Plan.
 10. To note the update on the National scheme of Delegation for Planning Applications. Planning Committees and the National Scheme of Delegation of Planning Functions: Guidance for local planning authorities in England - GOV.UK
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8.10pm - Villages

11. To receive updates and information relating to the villages of Edlesborough, Dagnall and Northall.
 - 11.1 Results of Best Kept Village Competition.
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8.20pm - Finance & Accounts

12. To approve the accounts for the month ending 31 July and 31 August 2026.
13. To approve authorisation of payments for September 2026.
 - 13.1 To approve the NJC Salary Scales for 2026 and to apply the relevant backdated pay to the Clerk's salary.
14. To note the Smaller Authorities' Audit Appointments (SAAA) invitation for the phased rollout of Digital AGAR Portal.
15. To approve the opening of a 95 Day Business Savings Account with Redwood Bank.

8.30pm - Projects

16. To receive updates on the following projects:

16.1 Edlesborough Pavilion

16.1.1 To approve that the Council pays Malcolm Platts a one-off amount in recognition of his time and valuable input for the duration of the pavilion balcony repair works.

16.2 Upgrade the heating system in Edlesborough Memorial Hall

16.3 Improvements to pavement on Pebblemoor near Tesco.

8.50pm – Policies for Adoption or Review

17. Policies to review or adopt

17.1 Safeguarding Policy

17.2 Communication and Email Policy

17.3 IT Policy

17.4 Privacy Policy

17.5 Sickness & Absence Policy

17.6 Accessibility Statement - Edlesborough Parish Council– updated 18th August 2025

9.00pm – Voluntary Groups

18. To receive updates and reports from:

18.1 Friends of the Church on the Hill.

- To confirm that the Friends of the Church on the Hill, Edlesborough group has disbanded.
- To note the communication between Council and the CCT about the Church floodlights.

18.2 To agree the Terms of Reference for the Churchyard Volunteers Group.

18.3 EDaN Beautification Team.

18.4 Litter Pickers.

9.10pm – Clerk's Report

19. To receive the Clerk's report, including updates on all Council amenities and Buckinghamshire Council devolved services.

19.1 To approve replacement of four benches on Edlesborough Green and agree a bench upgrade proposal plan.

19.2 To approve the quote for installing a new gate/barrier at the edge of Edlesborough Green near Cow Lane.

19.3 To approve the purchase of a dishwasher, and the associated costs for installation in Edlesborough Memorial Hall.

19.4 To approve the new Contract of Employment for the Parish Clerk.

19.5 To approve Malcolm Plaats as the main handyman for the Council.

- 19.6** To agree Council attendance at the Buckinghamshire Council Highways Conference on 19th October 2026.
- 19.7** To approve the MOU between Edlesborough Parish Council and ECSC CIO.
- 19.8** To approve the purchase of iPads for Councillor use
- 19.9** To form a working party for the setting up of the Council iPads.
- 19.10** To accept Cllr Ferguson's resignation as an ECSC CIO Trustee with effect from 8th January 2027.
- 19.11** To approve the renewal of the Council's Insurance Policy.
- 19.11.1** To decide whether to enter into a further long-term agreement with Zurich.
- 19.12** Nominations for NALC County Association of the Year.
- 19.13** To approve removal of the temporary ban on bonfires at the allotments.
- 19.14** To agree to proceed with contracting the Community Service Workers and hiring a skip to clear two plots at Northall allotments.
- 19.15** To approve holding a meeting with representatives of ECSC CIO to discuss the possible installation of Air Cooling in Edlesborough Pavilion.
- 19.16** To approve ECSC Events Committee starting an Annual Christmas Lights Switch On as part of the Edlesborough Pavilion Christmas Craft Fayre on 28th November 2026.
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9.20pm – Items for Future Agendas

- 20.** To note items for inclusion on the agenda for the meeting of Edlesborough Parish Council to be held on 15th October 2026 at Northall Village Hall.
- Presentation from Grand Union Canal Transfer Scheme.
 - To appoint a Council representative for the Townsland & Nurses Charities.
 - To propose a new representative for the role of Trustee on ECSC CIO.

9.30pm – Close of Meeting

Items for Future Consideration (subject to availability of further information)

- Edlesborough Memorial Hall Improvements
 - Outdoor Fitness Equipment on Edlesborough Green
 - Housing Needs Survey
 - Speedwatch
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Members of the Public

In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public may address the Council during the Public Forum. The public may be excluded from the meeting where publicity would be prejudicial to the public interest due to the confidential nature of the business being transacted.