



EDLESBOROUGH PARISH COUNCIL

Parish Recognition Scheme Policy

Purpose

To allow Edlesborough Parish Council and/or parishioners, to recognise the action of any person or group of people who has/have contributed to our community in some way.

Procedure

- A standing, quarterly, agenda item at the parish council meeting.
- Nominations can be brought to the council by either a councillor or a parishioner
- Successful nominations will have the reason for the award recorded in the minutes.
- In the event of a nomination being unsuccessful this will not be recorded in the minutes however the nominator will be advised of the reason.
- There is no limit to the number of nominations to be considered.
- The parish council reserves the right to make an additional reward (e.g. flowers) should it be felt appropriate. Any such additional reward will not exceed £50.
- A pre-printed "Thank You" card will be prepared and where possible should be delivered by hand.
- Signatory or signatories on the card to be agreed for each case.

Signed for and on behalf of Edlesborough Parish Council	
Name	Cllr Rosie Booth
Signature	<i>R Booth</i>
Position	Chair
Date	16/10/2025
Reviewed	15/10/2026
Minute Record	Parish Recognition Scheme Policy