AGENDA
FOR THE ORDINARY MEETING OF
EDLESBOROUGH PARISH COUNCIL

Date: Thursday, 19th November 2026

Time: 7.30pm

Venue: Edlesborough Memorial Hall, High Street, Edlesborough, LU6 2HS

Summons

To: Members of Edlesborough Parish Council

Cllr R Booth, Cllr D Ferguson, Cllr J Goodman, Cllr C Hurst, Cllr J Wilkinson, Cllr P Owen, Cllr L Wells, Cllr K Cubbage, Cllr R Harpley

Councillors are hereby summoned to attend an Ordinary Meeting of Edlesborough Parish Council to be held at the above time and venue.

Members of the public and press are welcome to attend.

Signed: Penny Pataky, Clerk to the Council **Date:** 12th November 2026

The Chair may, at their discretion and at a convenient time during the meeting, adjourn proceedings to allow members of the public to address the Council. Members of the public are reminded that they must remain silent during the transaction of Council business.

Agenda Items (with guide times)

7.30pm – Open Forum

This is an opportunity for Members of the public to ask questions and make suggestions.
Please note Council may not decide on a matter raised unless it is detailed in the agenda below. Outstanding questions may be referred to a future agenda for attention. The period for public participation shall not exceed 15 minutes.

7.45pm – Open Meeting

1. **Attendance and Apologies for Absence**
   To consider and approve apologies for absence.
2. **Declarations of Interest**
   In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Edlesborough Parish Council Code of Conduct, Councillors are requested to disclose any personal or prejudicial interests relating to matters on the agenda.
3. **Minutes**
   To approve the minutes of the Ordinary Meeting of Edlesborough Parish Council held on Thursday, 15th October 2026.
4. **Matters Arising from the Minutes**
   To note any matters arising not otherwise covered on the agenda.

7.50pm – Representatives

5. To receive a report from the Buckinghamshire Ward Councillor.

6. To receive and note information from the East Bucks Community Board.

8.00pm – Planning

7. To approve or ratify the Council's responses to planning applications:
   7.1 PL/26/08283/OA - Land to the North of Ford Lane Edlesborough LU6 2JB
   - Outline application with all matters reserved for the demolition and clearance of existing buildings to allow for a residential development of up to 105 dwellings, with associated car parking, access, internal roads and footpaths, public open space, landscaping, drainage and other associated infrastructure
8. To receive the Local Authorities decisions on planning applications.
9. To receive updates on the Buckinghamshire Council Local Plan.

8.10pm - Villages

10. To receive updates and information relating to:
    10.1 Edlesborough
    10.2 Dagnall
    10.3 Northall

8.20pm - Finance & Accounts

11. To approve the accounts for the month ending 31 October 2026.
    - Balance Sheet
    - Detailed Income & Expenditure
    - Annual Budget
    - Ear Marked Reserves
12. To approve authorisation of payments for November 2026.
13. To appoint an internal auditor for 2026/27.
14. SAAA Announces New Digital AGAR Incentive Scheme
15. To approve how the ear marked reserves known as EDaN – FOTCOTHE will be used.
16. To approve the Working Party's recommendation that the Clerk's contract of employment is amended to increase her weekly hours from 31 to 35 hours, effective immediately.

8.35pm - Projects

17. To receive updates on the following projects:
    17.1 Edlesborough Pavilion.
    17.2 Upgrade the heating system in Edlesborough Memorial Hall.
    17.3 Improvements to pavement on Pebblemoor near Tesco.
    17.4 Installation of High level wall mounted heat pump systems in Edlesborough Pavilion.

8.45pm – Voluntary Groups

18. To receive updates and reports from:
    18.1 Churchyard Volunteers Group.

18.1.1 Request to fund refreshments at the Carols by Candlelight Service.

18.2 EDaN Beautification Team & Litter Pickers

9.00pm – Clerk's Report

19. To receive the Clerk's report, including updates on all Council amenities and Buckinghamshire Council devolved services.

19.1 To appoint a Council representative for the Townsland & Nurses Charities.

19.2 To nominate a Councillor for the role of ECSC CIO Trustee/Representative.

19.3 To approve the purchase of and all associated costs of a Christmas Tree for Edlesborough Green.

19.4 To agree a response to the request to host a screening of the Peoples Emergency Briefing and request for portable air filter units and CO2/PM2.5 monitors in the village halls.

19.5 To agree to develop a Community Emergency Plan.

19.6 To approve the quote for the replacement fence between Edlesborough Green and the allotments.

19.7 To consider options for a new gate at Edlesborough Green Play Area.

19.8 To approve amending the allotment agreement to allow trees on plots not exceeding 2.5m in height.

19.9 To authorise Cllr Hurst to communicate with The Churches Conservation Trust about the churchyard.

19.10 To approve the purchase and installation of a replacement planter at Knolls View, Northall.

9.25pm – Items for Future Agendas

20. To note items for inclusion on the agenda for the meeting of Edlesborough Parish Council to be held on 17th December 2026 at Edlesborough Memorial Hall.

9.30pm – Close of Meeting

Items for Future Consideration (subject to availability of further information)

- Edlesborough Memorial Hall Improvements
- Outdoor Fitness Equipment on Edlesborough Green
- Housing Needs Survey
- Speedwatch

Members of the Public

In accordance with the Public Bodies (Admissions to Meetings) Act 1960, members of the public may address the Council during the Public Forum. The public may be excluded from the meeting where publicity would be prejudicial to the public interest due to the confidential nature of the business being transacted.